



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 10/23/2018

Agenda Placement: 6A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Kim Henderson for JOHN ROBERTSON JR. - Sheriff-Coroner
Sheriff
REPORT BY: Kim Henderson, Sheriff's Administrative Manager - 259-8674
SUBJECT: Renewal of Agreement No. 170660B with MorphoTrust USA

RECOMMENDATION

Sheriff requests approval of and authorization for the Chair to sign the renewal of Agreement No. 170660B with MorphoTrust USA for a maximum of \$4,466 for the term November 1, 2018 through October 31, 2019 to provide maintenance and repair services for the LiveScan machine located at the Sheriff's Office.

EXECUTIVE SUMMARY

MorphoTrust USA has provided vital maintenance and repair services for the software and hardware associated with LiveScan machines located at the Sheriff's Office for the past four years. MorphoTrust USA is available to provide on-site maintenance of the equipment, nine business hours a day, five business days per week.

Approval of today's Agreement No. 170660B will extend the term for an additional year with no increase in the annual maintenance cost.

MorphoTrust USA is not a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Sheriff's Office

Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes
Future fiscal impact:	LiveScan fingerprinting support services will be an ongoing expense and will be budgeted accordingly in future years.
Consequences if not approved:	If the Agreement is not approved, vital fingerprinting systems will be suspended if a system breakdown occurs. LiveScan machines are for law enforcement purposes and for the fingerprinting of County employees at the Sheriff's Office.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In July 2005, the Board of Supervisors approved the initial purchase of three new LiveScan machines for the Sheriff, the Department of Corrections and the Probation Department, initiating Phase I of the Automated Fingerprint Information System (AFIS). The three LiveScan units replaced machines that utilized older technology and that were no longer supported by the manufacturer. LiveScan is part of the booking process for felony and misdemeanor offenses at both Juvenile Hall and the Jail, and is used by the Sheriff's Office for law enforcement purposes and to fingerprint all new County employees.

Approval of today's Agreement No. 170660B will authorize MorphoTrust USA to continue servicing and maintaining the LiveScan machine in the Sheriff's Department during business hours to ensure that the system is in good working order.

The Agreement for servicing of the Sheriff's Department machine will be for the term of November 1, 2018 through October 31, 2019. MorphoTrust USA is not a local vendor. There is not a local vendor able to support the LiveScan machines. Per the Purchasing Policy, this Agreement requires Board approval.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Leigh Sharp