



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 10/23/2018

Agenda Placement: 10B

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Jose Luis Valdez for Minh Tran - County Executive Officer  
County Executive Office  
**REPORT BY:** Barbara Fultz, Administrative Support Tech - (707) 253-4595  
**SUBJECT:** Appointment to Napa County Mental Health Board

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### **RECOMMENDATION**

County Executive Officer requests the appointment of one of the following applicants to represent Family Member of Consumer on the Napa County Mental Health Board (MHB), with the term of office to commence immediately and expire January 1, 2019. The MHB is requesting the Board grant a waiver of the limit of two three-year terms for this appointment (recommendation memo and waiver request attached):

#### Name

Christine Lieber\*

Sonia Tolbert

\*Recommended by the Mental Health Board

### **EXECUTIVE SUMMARY**

There is currently one opening on the Napa County Mental Health Board (MHB) due to a resignation. The County Executive Office advertised the opening and received two new applications from Christine Lieber and Sonia Tolbert. The Mental Health Board Bylaws, Article IV, Item 3, Terms of Office, state that "Terms for each member of the Mental Health Board shall be three years. Members shall be limited to two consecutive three-year terms unless waived by a majority vote of the Napa County Board of Supervisors" (Bylaws attached). The new member appointed today will be completing the term of the vacant position, which ends January 1, 2019; therefore, the MHB has requested that a waiver be granted to waive the limit of two three-year terms so that the remaining few months in the first term are not counted as one term.

### **PROCEDURAL REQUIREMENTS**

1. Staff reports.
2. Public comments.
3. Motion, second, discussion and vote on the item.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The authority of the Napa County Mental Health Board (MHB) is established pursuant to the Bronzan-McCorquodale Act which may be found at Part 2 of Division 4.7 of the California Welfare and Institutions Code (commencing at section 5600 et seq).

The purpose of the MHB is to:

- | Review and evaluate the County's mental health needs, services, facilities and special problems;
- | Review any County agreements entered into pursuant to Section 5650;
- | Advise the Napa County Board of Supervisors and the Napa County Mental Health Director as to any aspect of the County's mental health program;
- | Review and approve the procedures used to ensure citizen and professional involvement at all stages of the planning process;
- | Submit an annual report to the Napa County Board of Supervisors on the needs and performance of the mental health system of Napa County;
- | Review and make recommendations on applicants for appointment of the Napa County Mental Health Director. The MHB shall be included in the selection process prior to the vote of the Napa County Board of Supervisors;
- | Review and comment on Napa County's performance outcome data and communicate its findings to the California Mental Health Planning Council;
- | Assess the impact of the realignment of services from the State to Napa County on services delivered to clients and on the local community; and
- | Perform such additional duties as may be assigned to the MHB by the Napa County Board of Supervisors.

On December 7, 2010, Resolution No. 2010-150 was adopted by the Board of Supervisors clarifying responsibilities for the recruitment of members and its various committees. The bylaws now read that five (5) members are selected and appointed directly by the Board of Supervisors and the remaining ten (10) members will first be interviewed and nominated by the MHB. This change was made to set the stage for increased recruitment of potential members and assist in streamlining and facilitating timely appointments to address chronic vacancies.

Resolution No. 2012-139, adopted by the Board of Supervisors on September 25, 2012 modified the duties of its members and the terms and duties of its officers, as well as modifying provisions relating to its Committees, including the selection, composition and duties of the Executive Committee; consolidated various subcommittees that support the efforts of the MHB; added language to clarify meeting attendance standards; clarifying the process for handling vacancies on the Board; and establishing policies and procedures for matters not covered by the previous MHB bylaws. Resolution No. 2017-139, adopted by the Board of Supervisors on September 12, 2017 modified the MHB membership requirements to comply with Welfare and Institutions Code Section 5604(3)(d)(1) and(2) and modified provisions regarding the number of yearly required site visits.

**SUPPORTING DOCUMENTS**

- A . Christine Lieber Application
- B . Sonia Tolbert Application
- C . Mental Health Board Recommendation Memo and Waiver Request
- D . Mental Health Board Bylaws

CEO Recommendation: Approve

Reviewed By: Molly Rattigan