



Agenda Date: 10/23/2007

Agenda Placement: 6F

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Michael Stoltz for Peterson, Robert - Director
Airport
REPORT BY: Kathleen Dubrin, Staff Services Analyst II , 259-8683
SUBJECT: Amendment No. 2 to Professional Services Agreement No. 6675 with Vortex Industries, Inc.

RECOMMENDATION

Director of Public Works/Aviation requests approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 6675 with Vortex Industries, Inc., increasing the hourly rate for the term October 23, 2007 through June 30, 2008, for maintenance of hangars and sliding gates located at the Napa County Airport.

EXECUTIVE SUMMARY

Approval of Amendment No. 2 will increase the hourly rates for fiscal year 2007-08. The maximum payments under this agreement shall remain at \$60,000 per fiscal year.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Airport
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The proposed specialized services are important for the continued success of the Airport Hangar Refurbishment Program that is included as part of the Napa County Airport's 5-Year Maintenance Plan, and for inspection and repair of security gates.
Is the general fund affected?	No
Future fiscal impact:	None
Consequences if not approved:	Hangar doors and sliding gates must be properly maintained in order to open

properly. Tenant satisfaction would be compromised if tenants were unable to reach their airplanes due to inoperable gates and hangar doors.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The County of Napa originally entered into Agreement No. 6675 with Vortex Industries, Inc. on August 1, 2006 for the maintenance and repair of 120 T-hangar and 9 corporate hangar door tracks and sliding gates located at the Airport. The scope of work included inspection, cleaning, and needed repairs of the hangars and gates. Amendment No. 1 was approved on June 5, 2007 to increase the maximum payments from \$40,000 to \$60,000 per fiscal year.

In reviewing its agreement, Vortex has asked to revise its rate structure by clarifying annual rate increases and including overtime rates. Overtime is not required for normal maintenance services, but may be required if there is an emergency where one of the gates is broken. The gates provide for the ingress and egress of the users of the airport, and must remain in proper operational condition for both security and safety reasons.

Approval of Amendment 2 will increase the normal hourly rates, and establish overtime and double time rates. The normal (8 a.m. - 4:30 p.m) single man or crew rates of \$94/\$110 per hour will increase to single man or crew rates of \$98/\$138 per hour. The overtime (4:30 p.m. - 8:30 p.m.) single man or crew rates will be \$147/\$207 per hour. The double time (8:30 p.m. - 8:00 a.m.) single man or crew rates will be \$196/\$276 per hour. These rate will be effective through June 30, 2008. Rates beyond June 30, 2008 will be adjusted annually by Consumer Price Index, but shall not exceed 5% annually.

The maximum payments of \$60,000 per fiscal year approved in Amendment No.1 will remain unchanged. Staff believe this revised rate structure is reasonable and will not adversely impact the Airport. The required aviation related services are specialized in nature. Vortex Industries, Inc. is uniquely qualified to provide maintenance and repair of the hangar doors and gates located at the Airport.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi