



Agenda Date: 10/23/2007
Agenda Placement: 6A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Snowden, Randolph F. - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Regional EMS inter-county agreement between Napa and Sonoma counties.

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign the following agreements with the County of Sonoma:

1. Renewal of revenue Agreement No. 4089 for a maximum of \$67,539 for the term July 1, 2007 through June 30, 2008 for emergency medical services administration; and
2. A Memorandum of Understanding for a maximum of \$10,396 for the term October 23, 2007 through June 30, 2008 for the implementation of a hospital emergency notification system.

EXECUTIVE SUMMARY

Approval of the requested actions will: (1) enable the County to receive revenue for Emergency Medical Services administration that will fund a portion of the County's costs relating to its participation in a regional EMS system; and (2) approve a new Memorandum of Understanding for the implementation of a hospital emergency notification system that will provide improved communication with and status monitoring by hospitals and other health care facilities.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Public Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested actions is discretionary in that:

1. Napa County is not required to accept the Revenue Agreement funding. However, the revenue is intended to fund Napa's costs related to its participation in the Coastal Valleys EMS Agency, a regional EMS partnership with Sonoma and Mendocino counties; and
2. Napa County is not required to accept this Memorandum of Understanding with the County of Sonoma. However, the Memorandum of Understanding will establish the roles and responsibilities of the parties in developing, deploying and maintaining a multi-county Hospital Emergency Communications System in Sonoma, Napa, and Mendocino Counties.

Is the general fund affected? No

Future fiscal impact: The Revenue Agreement and Memorandum of Understanding both terminate June 30, 2008.

Consequences if not approved: If the requested actions are not approved:

1. Napa County will not receive \$67,539 in EMS funding from the State; if the County does not receive this funding and wishes to continue participation in the Coastal Valleys regional partnership, other revenue sources will have to be identified to cover costs related to Napa's continued participation; and
2. Napa County will have to find another way to implement a hospital emergency notification system which will provide communications with, and status monitoring by, hospitals and other health care facilities, a State EMS authority requirement.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In 1999, the Board of Supervisors approved an agreement with Sonoma County for the establishment of a regional Emergency Medical Services (EMS) partnership with Sonoma and Mendocino counties. This is the ninth year of Napa County's participation in the regional EMS system known as the "Coastal Valleys EMS Agency." Napa's inclusion in the regional EMS system has enabled the County to qualify for funding assistance from the State EMS Authority for regional EMS programs. The State EMS Authority contracts with Sonoma County as the "lead" County for the Coastal Valleys EMS Agency. Sonoma County has an agreement with Napa and Mendocino counties for carrying out functions delegated to Sonoma County as "lead" agency. Sonoma County then passes on a share of the State's EMS funding to Napa and Mendocino counties.

The Coastal Valleys EMS Agency is responsible for implementing the following components of the Regional EMS Plan required by the State EMS Authority:

- | Maintain compliance with all applicable State EMS Authority requirements and regulations for a Regional EMS Agency.
- | Participate in the Regional EMS website development for the pre-hospital automated data collections system.
- | Establish a regional approach to EMS aircraft utilization. Establish a regional Continuous Quality Improvement (CQI) Committee.
- | Conduct Trauma Center performance site reviews for level 3 trauma centers. (Whenever a hospital carries this designation, it is subject to stringent performance requirements. Site reviews are conducted to determine whether or not the hospital is meeting the requirements.)

Ongoing regional projects include: (1) standardized certification/reciprocal accreditation for EMS personnel within the region; and (2) continued oversight of the Regional Trauma System, an integrated system of trauma centers with protocols dictating how patients with various types of trauma are referred. The Coastal Valleys Emergency Medical Services (CVEMS) regional trauma system is designed to facilitate the transport of seriously injured trauma patients to hospitals that are designated trauma centers.

Approval of today's first recommended action will enable Napa County to receive \$67,539 in State EMS funding to fund a portion of a 1.0 FTE EMS Coordinating Manager position created by the Board on October 16, 2007. The EMS Coordinating Manager is responsible, under the direction of the Public Health Officer and Regional EMS Administrator, for the development and preparation of plans, proposals, agreements, and reports related to the accomplishment of the Regional and Napa EMS Agency goals and objectives. The incumbent will, in accord with the Public Health Officer and Regional Administrator, coordinate and set priorities to accomplish the primary objectives of the regional EMS plan. The incumbent will also be responsible for directing and overseeing the day-to-day operations of the Napa County portion of the Regional EMS Agency system which includes the monitoring and evaluation of pre-hospital system effectiveness, quality of care, and quality and effectiveness of training and certification programs and procedures.

Approval of today's second recommended action will put into effect a new Memorandum of Understanding between Napa and Sonoma counties involving the implementation of a new hospital emergency notification system which will provide improved communications with, and status monitoring by, hospitals and other health care facilities. Sonoma County will have the responsibility for contracting with the vendor, EMSsystem, for the implementation of the new system. EMSsystem's hospital emergency notification system will replace the region's existing, largely non-functional Reddinet system. The EMSsystem product provides enhanced functionality and is more cost-effective than Reddinet. Napa County will reimburse Sonoma County a total of \$10,396 for the cost of Napa County's license to use the system (\$5,841 annual fee) and the portion of the one-time implementation and training fees for its implementation in Napa County (\$4,555). Funds are available in the federal Hospital Preparedness Program allocation to cover these costs.

There are no HIPAA-covered activities being conducted in connection with this MOU, and therefore a Business Associate agreement is not required.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita