



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 10/22/2019

Agenda Placement: 6K

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Danis Kreimeier - Director
Library

REPORT BY: Michelle Carreon, Staff Services Analyst I - 707-253-4819

SUBJECT: Authorization to accept a donation in the amount of \$5,500 to the Napa County Library

RECOMMENDATION

Director of Library Services and Community Outreach requests the following:

1. Authorization to accept a donation in the amount of \$5,500 from Amy Wu Fong; and
2. Authorization for the Chair to sign a letter of appreciation in acceptance of the donation.

EXECUTIVE SUMMARY

The Director of Library Services and Community Outreach is requesting authorization to accept a \$5,500 donation from Amy Wu Fong. This donation will support guest speakers, projects, and programs offered to the community at each Napa County Library location. Today's action will allow for the orderly acceptance of Amy Wu Fong's donation.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Donation from Amy Wu Fong in the amount of \$5,500
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action will enable the donation to be received and utilized by the Napa County Library.
Is the general fund affected?	No

Future fiscal impact: The donation will be deposited into the Library's operating budget. There is no requirement that the funds be spent this fiscal year.

Consequences if not approved: If the requested action is not approved, the Library will not be able to accept the \$5,500 donation.

County Strategic Plan pillar addressed: Effective and Open Government

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On June 1, 1999, the Board of Supervisors adopted Resolution 99-56, authorizing the Library Director to accept on behalf of the Napa County Library donations of money and gifts of \$2,000 or less to support existing Library services and programs. The Library Director must obtain authorization from the Board before accepting donations greater than \$2,000.

On September 28, 2019, the Library received a donation in the amount of \$5,500 from Amy Wu Fong to support guest speakers, projects, and programs offered to the community at each Napa County Library locations. Staff requests acceptance of this donation.

The Library will be depositing the donation into the Library's Operating Budget.

SUPPORTING DOCUMENTS

A . Amy Wu Fong Letter

CEO Recommendation: Approve

Reviewed By: Helene Franchi