



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 10/22/2019

Agenda Placement: 6H

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for Jennifer Yasumoto - Director
Health & Human Services Administration

REPORT BY: JoAnn Melgar, Staff Services Analyst II - 707-253-4722

SUBJECT: Agreement with Progress Foundation, Inc. (Progress Place)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to:

1. Sign a new Agreement with Progress Foundation, Inc. for an annual maximum of \$973,072 for the term July 1, 2019 through June 30, 2020 and each automatic renewal to operate Progress Place, an 8-bed crisis residential treatment program for clients of Health and Human Services Mental Health Division; and
2. Terminate Agreement No. 17033B (previously Agreement No. 4838) with Progress Foundation, Inc. as of July 1, 2019, which is replaced by the new Agreement for the same services.

EXECUTIVE SUMMARY

The County has contracted with Progress Foundation, Inc. (Progress) since 2003 for the provision of residential mental health services for mentally ill adults at Progress Place with an 8-bed crisis residential treatment program. Approval of the requested actions will terminate the current Agreement with Progress Foundation, Inc. which has an annual maximum of \$903,805 and enter into a new Agreement for an annual maximum of \$973,072. The additional funds will be used to increase the contractor's scope of service by allowing them to accept direct referrals from Napa County Department of Corrections (NCDC). Select, pre-authorized clients that are being released from NCDC will have the opportunity to be immediately placed in contractor's crisis residential program. The goal is to administer a significant treatment-focused environment to these clients before they re-enter the community and serve as a detour to being admitted to the Napa County Crisis Stabilization Program (CSSP) which has a 23-hour maximum stay. Staff anticipates that NCDC will make 14 referrals each fiscal year.

Staff recommends entering into a new Agreement because the previous Agreement had been amended numerous times.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Mental Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	While approval of this agreement is not mandatory, it will allow this provider access to direct referrals from Napa County Department of Corrections (NCDC) for up to 14 NCDC referrals occurring each fiscal year.
Is the general fund affected?	No
Future fiscal impact:	Although the agreement terminates on June 30, 2020 it contains an automatic renewal provision. Appropriations have been included in the approved Fiscal Year 2019-2020 budget and future fiscal years will be budgeted accordingly.
Consequences if not approved:	If this agreement is not approved, the contractor will be unable to accept direct referrals from Napa County Department of Corrections (NCDC) for high risk clients who may require psychiatric hospitalization.
County Strategic Plan pillar addressed:	Healthy, Safe, and Welcoming Place to Live, Work, and Visit
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Progress Place is designed to provide short-term residential care and mental health services to individuals who are at some risk to themselves or others and who otherwise may require psychiatric hospitalization. The goal of Progress Place is to stabilize clients and return them to their pre-crisis level of functioning, thereby avoiding a higher or more extensive level of inpatient care. Progress Place serves an average of 110 unique individuals per year. The crisis residential program is located at 3133 Laurel Street, Napa.

This program is designed to serve as an alternative to psychiatric hospitalization, Psychiatric Hospital Facility

(PHF) step downs, and Napa County Department of Corrections (NCDC) transition referrals. Services are designed to be intensive and of short duration. The crisis residential program operates and is staffed 24 hours per day, 7 days per week. The program provides therapeutic services—mostly within a group format—to residents. All residents are given an individual treatment plan that is designed to help them become reintegrated into the community. The usual length of stay is 14 days, but actual length of stay is determined through use of authorization processes defined by Napa County Mental Health and close collaboration regarding ongoing verification and documentation of medical necessity for this level of mental health services. The program is certified by the Department of Health Care Services (DHCS) as a “Crisis Residential Treatment Service” and is licensed by the State Department of Social Services as a “Social Rehabilitation Facility.”

In addition, this Agreement provides that Progress will accept approximately 14 referrals per year from the NCDC for immediate placement at Progress Place.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi