



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 10/21/2014

Agenda Placement: 6M

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Lawrance Florin - Director
Housing and Intergovernmental Affairs

REPORT BY: Nancy McDonnell, STAFF SERVICES ANALYST II - 707-253-4825

SUBJECT: Revenue Agreement with Napa County Transportation & Planning Agency and Budget Transfer

RECOMMENDATION

Director of Housing and Intergovernmental Affairs requests approval of and authorization for the Chairman to sign the following related to the County's contracted Federal legislative advocacy services:

1. A revenue agreement with Napa County Transportation & Planning Agency (NCTPA) for the term October 1, 2014 through June 30, 2015 for a maximum amount of \$18,000; and
2. Budget Transfer No. CEO002 increasing appropriations in General Expenditures in the amount of \$20,000 with offsetting revenue. (4/5 vote required)

EXECUTIVE SUMMARY

Housing and Intergovernmental Affairs (HIA) recommends that the Board enter into a funding agreement with the Napa County Transportation & Planning Agency (NCTPA) for receipt of revenues in the amount of \$18,000 for contribution toward transportation related federal lobbying services contracted with Van Scoyoc Associates. The proposed action also includes budget adjustment of \$20,000 to both revenues and expenses to increase appropriations for this contract.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes

Where is it budgeted?	Funds in the amount of \$60,000 are available in the General Expenditure division for payment toward a federal lobbying services contract. The approval of this funding agreement for \$18,000 is necessary to fund a portion of the agreement for federal lobbying services. The budget transfer in the amount of \$20,000 is necessary to provide for payment of the entire contract amount. The remaining \$2,000 will be funded by other County sources.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This item is needed in order to obtain reimbursement for shared services of the federal lobbying firm, Van Scoyoc Associates, related to transportation issues, as well as to approve a budget transfer to allow for payments and revenue transfers.
Is the general fund affected?	Yes
Future fiscal impact:	Funding will be included in future years recommended budgets for the Board to consider.
Consequences if not approved:	Federal lobbying on behalf of NCTPA's transportation interests will not occur and the County will not be able to pay for Van Scoyoc in full.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

In August 2014, Napa County entered into Agreement No. 8213 with Van Scoyoc Associates to provide Federal advocacy services including assistance developing the County's Legislative Platform, monitoring and drafting legislation, making recommendations to Staff, and coordinating meetings with top officials. Van Scoyoc will present an annual report to the Board of Supervisors at the end of each Congressional session. The Van Scoyoc agreement totals \$80,000 for Fiscal Year 2014-15 and will be funded in the amount of \$18,000 by the Napa County Transportation & Planning Agency (NCTPA). Van Scoyoc will provide lobbying services on transportation issues that benefit both NCTPA and the County. A budget transfer of \$20,000 is needed to allow for payment of the full contract amount. NCTPA's contribution will result in \$18,000 in revenues and the remaining \$2,000 will be funded by other County sources.

NCTPA and the County find that working collaboratively with one Federal lobbyist will provide the most effective representation in Washington on transportation needs.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan