



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 10/21/2014

Agenda Placement: 6E

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Shelli Brobst for HOWARD HIMES - Director  
Health & Human Services Administration

**REPORT BY:** Shelli Brobst, Contracts Manager - 253-4720

**SUBJECT:** Amendment No. 2 to Agreement with Stericycle

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### **RECOMMENDATION**

Director of Health and Human Services requests approval and authorization for the Chairman to sign Amendment No. 2 to Agreement No. 7956 with Stericycle, increasing the annual amount by \$2,775 for a new maximum of \$9,975 for medical waste pickup and disposal services.

### **EXECUTIVE SUMMARY**

Under its current agreement, Stericycle collects, transports, treats and disposes of all regulated medical waste generated by the County's Public Health Division. Approval of the recommended amendment increases the cost of these services for an annual amount up to \$9,975 to accommodate fluctuating biohazard waste amounts and vendor fees that adjust to stay compliant with current laws.

Stericycle, Inc. is not a local vendor.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Public Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This action is discretionary in that we are not obligated to use this particular

vendor. However, the services provided are required by Health and Safety Code regulations.

Is the general fund affected? No

Future fiscal impact: The agreement terminates June 30, 2015 and has been included in the approved budget. The agreement includes an automatic renewal clause. Future appropriations will be budgeted accordingly.

Consequences if not approved: If the recommended action is not approved, the service contract maximum amount will not cover services required through June 30, 2015.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

As long as Napa County has been generating sharps and biowaste there has been a service agreement with a medical waste company. The strict regulations regarding disposal and storage of waste make this service essential to the basic function of clinic services. Health and Human Services Agency, Building G is also a designated sharps disposal drop-off point for the general public. This, combined with increased biowaste during flu clinics has required the need to amend this agreement.

Stericycle is the company that bought out Medwaste Disposal, the former vendor contracted with the County for these services. Biowaste storage and removal must be done in accordance with Health and Safety Code Regulations, Section 118280.

Approval of the amendment will increase the contract maximum from \$7,200 to \$9,975 to accommodate increased biohazard waste amounts. The amended monthly base rate will be \$690, plus environmental and regulatory fees. This amendment increases the number of bins from one to two biowaste bins picked up every two weeks.

Program anticipates the additional bin will alleviate the ongoing weight overage charges, however, an additional \$750 is built into the contract for the unexpected.

Stericycle is not a local vendor.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Karen Collins