



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 10/21/2014

Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for HOWARD HIMES - Director
Health & Human Services

REPORT BY: Shelli Brobst, Contracts Manager - 253-4720

SUBJECT: Amendment to Agreement with Family Service of the North Bay (Satellite Housing)

RECOMMENDATION

Director of Health and Human Services Agency requests approval of and authorization for the Chairman to sign Amendment No. 5 to Agreement No. 3851 with Family Service of the North Bay, Inc., increasing the maximum amount by \$4,413 for a new maximum of \$144,093, and incorporating an addendum to the Compensation section to include the revised program budget for Fiscal Year 2014-2015 services.

EXECUTIVE SUMMARY

Under its existing agreement, Family Service of the North Bay, Inc. (FSNB) operates the Satellite Housing Program, which provides a supported independent living arrangement for mental health clients with a history of disabling psychiatric impairment. Approval of the recommended amendment will increase the maximum amount of the Agreement and will incorporate the revised operating budget of the Contractor for Fiscal Year 2014-2015 services.

FSNB is a local vendor.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Health & Human Services Mental Health
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	Approval of the recommended agreement is discretionary in that the County is not required to contract with this contractor. However, approval of the agreement will enable the County to administer a Satellite Housing Program, a community-based program with the goal of preventing a return to a more restrictive living environment.
Is the general fund affected?	No
Future fiscal impact:	Although the agreement terminates June 30, 2015, it contains an automatic annual renewal provision, which allows the County the option to continue these services in the following fiscal year. Appropriations for future fiscal years will be budgeted accordingly.
Consequences if not approved:	Mentally ill clients who currently have some capacity to maintain independent living situations with this level of supportive services would be at greater risk of becoming homeless and/or require higher and more expensive levels of care.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Family Service of the North Bay (FSNB) contracts with Napa County to administer a Satellite Housing Program, a community-based program that provides transitional housing and individualized support services to mentally ill adults with the goal of preventing a return to a more restrictive living environment. The program encourages and assists clients to move toward more independent living arrangements. The current agreement ensures that a minimum of 16 individuals will be housed at any one time in one of the three houses the Contractor operates.

This agreement is completely funded by the Substance Abuse and Mental Health Services Administration Mental Health Block Grant (SAMHSA MHBG) base allocation portion. The Mental Health Division received an increase of \$4,413 in its base allocation allotment from SAMHSA MHBG for Fiscal Year 2014-2015. Approval of the requested action will amend the contractor's budget and increase the maximum amount by \$4,413 to a total of \$144,093.

FSNB is a local vendor.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Karen Collins