



Agenda Date: 10/18/2005
Agenda Placement: 6E

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Pamela Hansen for Mark Gregersen - Acting Director
Human Resources
REPORT BY: Pamela Hansen, Human Resources Analyst III, 253-4305
SUBJECT: Amend Departmental Allocation List and Table and Index for Public Works-Engineering

RECOMMENDATION

Acting Human Resources Director requests adoption of a resolution regarding the following in connection with Public Works-Engineering, effective October 18, 2005:

1. Amend the Departmental Allocation List to delete one (1) (M) Senior Flood Project Analyst and add one (1) (M) Watershed and Flood Control Operations Manager;
2. Amend the Table and Index to delete Senior Flood Project Analyst and add Watershed and Flood Control Operations Manager; and
3. Amend appropriate policies to delete Senior Flood Project Analyst and add Watershed and Flood Control Operations Manager.

EXECUTIVE SUMMARY

The Public Works Department needs to start moving forward to ensure an effective transition from a flood control/water quality program that has had a primary focus on the delivery of capital improvements to a flood control/water quality program that focuses on the maintenance of these projects. Approval of the requested actions will provide for that transition.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Public Works
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification:	The proposed action provides a key transitional position that will oversee watershed operations in the post-construction period of the Flood Project.
Is the general fund affected?	No
Future fiscal impact:	There will be no future fiscal impact upon the General Fund.
Consequences if not approved:	Effective transition from a flood control/water quality program that has had a primary focus on the delivery of capital improvements to a flood control/water quality program that focuses on the maintenance of these projects will not begin.
Additional Information:	None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Public Works Department needs to start moving forward to ensure an effective transition from a flood control/water quality program that has had a primary focus on the delivery of capital improvements to a flood control/water quality program that focuses on the maintenance of these projects. The proposed action to delete the vacant Senior Flood Project Analyst position and replace it with the Watershed and Flood Control Operations Manager will provide a key transitional position to oversee watershed operations in the post-construction period of the Flood Project. This position will focus on the science of monitoring and recommending appropriate maintenance responses to ensure that the capital improvements do provide the flood protection anticipated. This position would also assume certain responsibilities of the Principal Public Works Engineer and Flood Project Manager when these positions are vacated. The position will also continue to serve as the liaison for other Measure "A" projects where the County has partnered with other interests to provide flood protection and water quality enhancements (for example, Rutherford Dust Society).

Acting Human Resources Director is recommending the salary for the Watershed and Flood Control Operations Manager be set at the same range as the Principal Public Works Engineer based on the level of responsibility, education, and experience requirements.

SUPPORTING DOCUMENTS

A . Resolution

CEO Recommendation: Approve

Reviewed By: Andrew Carey