



Agenda Date: 10/17/2006
Agenda Placement: 6D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Hillary Gitelman - Director
Conservation, Development & Planning
REPORT BY: Patrick Lynch, Assistant Dir of Cons Dev & Planning, (707) 253-4417
SUBJECT: Sign a new contract with LSA Associates, Inc. for a refresher course in CEQA for County Staff

RECOMMENDATION

Director of Conservation, Development and Planning requests approval of and authorization for the Chair to sign an agreement with LSA Associates Inc. for a maximum of \$2,500 for the term October 17, 2006 through June 30, 2007 for staff training on the California Environmental Quality Act (CEQA) and related environmental issues.

EXECUTIVE SUMMARY

The Director of Conservation, Development and Planning desires to contract with LSA Associates, Inc. (LSA) to provide further education and refresher training in CEQA requirements for County staff. Because the County has previously contracted with LSA for consulting services for a cumulative value exceeding \$50,000 Board approval of the recommended agreement for CEQA training with LSA is required.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Conservation, Development & Planning
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The class will provide training and information to assist County staff in meeting the County's obligations under CEQA.
Is the general fund affected?	No
Future fiscal impact:	None
Consequences if not approved:	The public may not receive the benefit of County staff's updated training

involving recent changes in California law or a more expeditious environmental review.

Additional Information: None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: General Rule. It can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable. [See Guidelines For the Implementation of the California Environmental Quality Act, 14 CCR 15061(b)(3)].

BACKGROUND AND DISCUSSION

The Director of Conservation, Development and Planning wishes to provide the County staff with a course in CEQA requirements with training to be provided by LSA. LSA was selected to provide this training based on their demonstrated special expertise in this field.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey