



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday October 16, 2018 9:00 A.M.

Brad Wagenknecht
District 1

Ryan Gregory
District 2

Diane Dillon
District 3

Alfredo Pedroza
District 4

Belia Ramos
District 5

Minh C. Tran
County Executive Officer

Jose Luis Valdez
Clerk of the Board

Jeffrey M. Brax
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER; ROLL CALL**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES****4. PRESENTATIONS AND COMMENDATIONS**

- A. Presentation of a proclamation to Terry Scott, retired District 4 Planning Commissioner.

5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**6. CONSENT ITEMS**Public Safety

- A. County Fire Chief requests approval of and authorization to apply for an Assistance to Firefighters Grant (AFG) for approximately \$1,200,000 with an anticipated grant award in the Spring of 2019 and a one-year period of performance.

Human Services

- B. Interim Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 170975B with On the Move, Inc. increasing the amount by \$1,200 for a new annual maximum of \$3,600 and replacing Exhibit B with Addendum 1 to Exhibit B for the term October 1, 2018 through June 30, 2019 and each automatic renewal thereof for cultural competency trainings for Health and Human Services Agency staff.
- C. Interim Director of Health and Human Services requests the Board accept \$2 Million in grant funding from the California Department of Finance for the Community-Based Transitional Housing Program for homeless shelter operations and community outreach.
- D. Director of Napa County In-Home Supportive Services Public Authority requests adoption of a resolution authorizing the submission of a packet to California Department of Social Services on behalf of Napa County requesting an increase of \$0.10 to the administration portion of Public Authority's wage rate.

Community Resources & Infrastructure

- E. Director of Library Services and Community Outreach requests acceptance of the Fiscal Year 2018/2019 California Library Literacy Services (CLLS) baseline funds in the amount of \$18,000.

- F. Director of Public Works requests approval of the following actions regarding the Southeast Napa Sewer and Roadway Rehabilitation Project, RDS 18-24:
1. Approval of plans and specifications to allow the Napa Sanitation District (NSD) to advertise for sealed bids and opening of the bids at a time, date and location to be published by the Napa Sanitation District General Manager pursuant to District Code Section 2.03 for formal bidding;
 2. Authorization for the Chair to sign a reimbursement agreement with NSD regarding road paving services for a maximum of \$1,615,328; and
 3. Approval of Budget Transfer No. DPW010 for the following (4/5 vote required):
 - a. Increase appropriations by \$1,713,846 in the Measure T non-operating special revenue fund (Fund 2440, Sub-Division 1220053) offset by the Measure T revenues when funds are received and available; and
 - b. Increase revenue and appropriations by \$1,713,846 in the Roads CIP, Napa Sewer and Roadway Rehabilitation Project (Fund 2040, Sub-Division 2040500, Program 19004) with offsetting revenues from the Measure T non-operating special revenue fund.
- G. Director of Public Works requests approval to establish a new non-operating special revenue fund (Fund 2440, Division 24402, Sub-Division 12200-55), Well Monitoring Fees, to receive funds based on the conditions set forth in the issuance of certain permits which will be used for the installation of dedicated monitoring wells. (4/5 vote required)

General Admin & Finance

- H. Auditor-Controller requests the Board approve and instruct the Clerk of the Board to file the Internal Audit Plan for Fiscal Year 2018-19.
- I. Chief Information Officer requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 180178B with Intuitive Performance Solutions, Inc. extending the term through February 28, 2019, and increasing the amount by \$15,400 for a new maximum of \$113,520 to assist with upgrading the SAS Financial Management budget system.
- J. County Counsel requests approval of and authorization to execute a conflict waiver with Burke, Williams & Sorensen, LLP as part of contracting for specialized legal services to assist in connection with enforcing leases at the Napa County Airport.
- K. Director of Human Resources requests adoption of a resolution amending Napa County Policy Manual, Part I: Section 37BB, Hiring and Promotional Incentive Pilot Program, effective October 20, 2018 clarifying updates to the policy language and replacing the Advanced Vacation Accrual incentive with a Vacation Leave Bank incentive.
- L. County Executive Officer and Risk and Emergency Services Manager request approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 170517B with Nixle, LLC for a total maximum of \$45,558 for a three-year term beginning November 1, 2018 through October 31, 2021 to provide interactive emergency communications to the Napa Operational Area.

- M.** County Executive Officer requests appointment of the following applicants to the Napa County Advisory Board on Alcohol and Drug Programs with the terms of office to commence immediately and expire on January 1, 2021:

<u>Name</u>	<u>Representing</u>
Steven Metler	Interested Citizen
Justine Zilliken	Interested Citizen

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

8. PUBLIC COMMENT

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

9. SET MATTERS OR PUBLIC HEARINGS

A. 8:00 AM

Board of Supervisors (BOS) - Closed Session (see Special 8:00 AM BOS Agenda).

B. 9:30 AM

County Executive Officer requests that the Board receive a report from:

1. County's State legislative advocate, Shaw/Yoder/Antwih, Inc., on the 2018 State legislative session; and
2. County's Federal legislative advocate, Van Scoyoc Associates, on the 2018 Congressional session.

C. 9:50 AM

Agricultural Commissioner/Sealer of Weights and Measures requests the following actions related to the Napa County Local Food Advisory Council:

1. Accept a report from the Napa County Local Food Advisory Council (NCLFAC);
2. Adoption of a resolution amending the NCLFAC by-laws; and
3. Approval of and authorization for the Chair to sign Amendment No. 2 to Agreement No. 170596B with Circlepoint, extending the term to December 31, 2020, amending the scope of services, and increasing compensation by \$102,690, for a new maximum of \$169,690 for maintenance of the Local Food Website.

D. 10:10 AM

County Executive Officer requests that the Board receive a report and provide possible direction on the concession management opportunities and status of discussions with the Bureau of Reclamation.

E. 1:00 PM

County Executive Officer requests Board receive a brief update on the progress of the data collection efforts and a preliminary review of themes being heard for the Strategic Plan from Dr. B.J. Bischoff and staff.

10. ADMINISTRATIVE ITEMSCommunity Resources & Infrastructure

- A. Director of Planning Building and Environmental Services (PBES) requests confirmation of direction on proposed winery compatibility measures.

General Admin & Finance

- B. County Executive Officer requests appointment of one member and one alternate member of the Board of Supervisors to serve on the California State Association of Counties (CSAC) Board of Directors for the 2018-2019 association year beginning on November 27, 2018.
- C. County Executive Officer requests the following actions regarding the Napa County Arts and Culture Advisory Committee:
1. Appointment of one the following applicants representing Presentation/Performing Arts with the term of office to commence immediately and expire September 30, 2021 (recommendation memo attached):

Name

James Bailey*, Incumbent

Valeska Muromoto

Jesse J. Petrick

Laura Tinthoff

Evy Warshawski

- 2. Appointment of one of the following applicants representing County At-Large (One-Year Term) with the term of office to commence immediately and expire September 30, 2019 (recommendation memo attached):

Name

Jessica Lee Penman

Jesse J. Petrick

Laura Tinthoff

Eddi Wolk*, Incumbent

- 3. Appointment of one of the following applicants representing County At-Large (Three-Year Term) with the term of office to commence immediately and expire September 30, 2021 (recommendation memo attached):

Name

Jessica Lee Penman*

Jesse J. Petrick

Laura Tinthoff

*Recommended by the Arts and Culture Advisory Committee

11. LEGISLATIVE ITEMS

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

15. CLOSED SESSION

16. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, OCTOBER 23, 2018 AT 9:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, OCTOBER 12, 2018 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Jose Luis Valdez (By e-signature)
JOSE LUIS VALDEZ, Clerk of the Board