



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 10/16/2018

Agenda Placement: 10B

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Minh Tran - County Executive Officer  
County Executive Office

**REPORT BY:** Molly Rattigan, Deputy County Executive Officer - 253-4112

**SUBJECT:** CSAC Board of Directors Appointment

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### **RECOMMENDATION**

County Executive Officer requests appointment of one member and one alternate member of the Board of Supervisors to serve on the California State Association of Counties (CSAC) Board of Directors for the 2018-2019 association year beginning on November 27, 2018.

### **EXECUTIVE SUMMARY**

This item requests the appointment of one member and one alternate member of the Board of Supervisors to serve on the California State Association of Counties (CSAC) Board of Directors for the 2018-2019 association year. Supervisor Diane Dillon was appointed at the October 24, 2017 meeting as the regular member and Supervisor Brad Wagenknecht as the alternate member. Board policy (attached) states that incumbent Supervisors are to be reappointed to expired terms on committees or commissions unless they choose not to serve, in which case the Board may appoint any other Supervisor expressing an interest in serving.

### **PROCEDURAL REQUIREMENTS**

1. Staff reports.
2. Public comments.
3. Motion, second, discussion and vote on the item.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

According to the California State Association of Counties (CSAC) Constitution, members of the CSAC Board of Directors are elected by their respective Boards of Supervisors to serve one-year terms that begin on the first day of the CSAC Annual Conference each year. Attached is a memorandum from CSAC dated September 27, 2018 requesting that the Napa County Board of Supervisors appoint its representatives (one member and one alternate) to serve on the CSAC Board of Directors for the one-year term that begins on November 27, 2018. The appointment should be made prior to the annual conference, which will be held in San Diego the week of November 27, 2018.

The Board's Policy concerning appointment of Board members to Committees and Commissions (attached) states that appointment to positions that are vacant because of the expiration of the term will occur as follows:

1. To promote continuity, incumbent Supervisors will be reappointed unless they choose not to serve a subsequent term or are otherwise unavailable; and
2. If an incumbent Supervisor chooses not to be reappointed or is unavailable, the Board may appoint any other Supervisor expressing an interest in serving.

There is no stipend involved in the appointment to the CSAC Board of Directors.

**SUPPORTING DOCUMENTS**

- A . Memo-CSAC Appointment
- B . County Policy-Rules of Conduct of Business

CEO Recommendation: Approve

Reviewed By: Molly Rattigan