



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 10/15/2019

Agenda Placement: 6A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors

**FROM:** Mary Butler - Chief Probation Officer  
Probation

**REPORT BY:** Ferlyn Buenafe, Staff Services Manager - 707.253.4126

**SUBJECT:** Acceptance of the Board of State and Community Corrections Mental Health Training Grant

---

### **RECOMMENDATION**

Chief Probation Officer and Director of Corrections request approval of and authorization for the Chair to accept grant funding and sign two Agreements with the Board of State and Community Corrections for a maximum contract amount of \$21,600 for the Probation Department and \$29,430 for the Corrections Department during the term May 1, 2019 through September 30, 2020, as part of the statewide mental health training initiative.

### **EXECUTIVE SUMMARY**

Approval of this action enables the County to accept a revenue grant for the Standards of Training and Corrections (STC) eligible positions that would receive mental health training. The funds are specifically to be used for Juvenile Correction Officers, Adult Correction Officers and Probation Officers.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The Board of State and Community Corrections (BSCC) Mental Health Training Grant made available through the Federal Edward Byrne Memorial Justice Assistance Grant (JAG).
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Grant provides funding for the statewide mental health training initiative for local sheriff departments, police departments and

	probation agencies to attend mental health related training.
Is the general fund affected?	Yes
Future fiscal impact:	The term of the grant is May 1, 2019 through September 30, 2020. Funding is expected to offset majority, if not all of the training expenses. Funds will be budgeted accordingly if training costs are incurred in fiscal year 2020-2021.
Consequences if not approved:	Monies will not be received for eligible Probation and Corrections staff to receive Standardized Training and Corrections (STC) training.
County Strategic Plan pillar addressed:	Effective and Open Government
	To maintain a quality workforce to serve our clients, the funding for Probation and Corrections staff will be used to receive Mental Health training in order to identify signs and symptoms of mental illness.
Additional Information:	

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

Departments must obtain Board approval before accepting a grant and the funds associated with the grant award. The Probation and Corrections departments are requesting the Board's authorization to accept two (2) grants from the Board of State and Community Corrections (BSCC) for staff to receive mental health training as part of a statewide initiative.

The funds are distributed through the BSCC on a per capita basis (\$270.00 for each position trained) that allows for delivery of mental health training to local sheriff departments, police departments, corrections staff, and probation agencies. Mental health training is broadly defined to include single training or multiple subject courses of training that include content such as signs and symptoms of mental illness, substance use disorder, trauma informed care, stigma and bias, crisis intervention, de-escalation techniques, and suicide prevention. Funds can only be used on STC certified courses and in the four STC approved categories of tuition, per diem, travel and replacement costs. Funding will be released in one full payment, upon receipt of original contract signed by the County and BSCC.

As required by the grant, a separate trust account will be created for the deposit of revenue and expenditures. Any interest earned from this separate trust account can be spent by the department only for allowable expenses within the project scope. All unspent funds are subject to return to the BSCC.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Susan Kuss