



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday October 15, 2013 9:00 A.M.

Brad Wagenknecht
District 1

Mark Luce
District 2

Diane Dillon
District 3

Bill Dodd
District 4

Keith Caldwell
District 5

Nancy Watt
County Executive Officer

Gladys I. Coil, CCB
Clerk of the Board

Minh Tran
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580 (253-6088TDD).

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 310, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. **CALL TO ORDER; ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES**
4. **PRESENTATIONS AND COMMENDATIONS**
5. **PUBLIC COMMENT**

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

6. **DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**
7. **CONSENT ITEMS**

Public Safety

- A. County Fire Chief requests approval of and authorization for the Chairman to sign an agreement with Napa County Firewise for a maximum of \$100,000 for the term September 1, 2013 through June 30, 2014 for community outreach and assistance in the creation of Fire Safe Communities and Councils to mitigate the effects of and to survive wildland fires.

Community Resources & Infrastructure

- B. Director of Planning, Building and Environmental Services requests approval of and authorization for the Chairman to sign Amendment No.1 to Agreement No. 7716 with Horizon Water and Environment increasing the amount by \$13,794 for a new maximum of \$110,593 and amending the scope of work to include additional consulting services related to evaluation of California freshwater shrimp habitat at the project sites and potential mitigation requirements for the Napa River Oakville to Oak Knoll Restoration Project.
- C. Director of Public Works requests authorization for the Chairman to sign a Certificate of Acceptance of an Avigation and Hazard Easement Deed from E & P Properties, Inc. (Assessor's Parcel No. 057-210-026 and 057-210-027)

General Admin & Finance

- D. Director of Human Resources and Director of Planning, Building and Environmental Services request the adoption of a resolution amending the Departmental Allocation List of the Planning, Building and Environmental Services Department by deleting one (1.0 FTE) Planner II/III* and adding one (1.0 FTE) Principal Planner, effective October 26, 2013, with no net increase in the number of full time equivalents.

* Flexibly Staffed

E. Director of Human Resources and the Public Defender request the adoption of a resolution amending the Departmental Allocation List of the Public Defender's Office, effective October 26, 2013, as follows, with no net increase in the number of full time equivalents:

1. Amend the Department Allocation List of the Public Defender's Office by deleting:
 - a. One (1.0 FTE) (S) Supervising Legal Secretary; and
 - b. One (1.0 FTE) Staff Services Analyst I/II*.
2. Amend the Departmental Allocation List of the Public Defender's Office by adding:
 - a. One (1.0 FTE) (M) Legal Office Manager; and
 - b. One (1.0 FTE) Legal Secretary I.

*Flexibly Staffed

F. Director of Human Resources and Director of Public Works request adoption of a resolution amending the Departmental Allocation List for the General Services Division of the Public Works Department, effective October 26, 2013, with no net increase in FTE.

1. Amend the General Services Division Departmental Allocation List by deleting:
 - a. One (1.0 FTE) (S) Public Works Accounting Supervisor; and
 - b. One (1.0 FTE) Staff Services Analyst I/II*.
2. Amend the General Services Division Departmental Allocation List by adding:
 - a. Two (2.0 FTE) (S) Supervising Staff Services Analysts.

* Vacant flexibly staff position.

G. Director of Human Resources and the Acting Director of Health and Human Services request the adoption of a resolution amending the Departmental Allocation of the Mental Health Division of the Health and Human Services Agency by adding the following, effective October 15, 2013 with no net increase to the General Fund:

1. One (1.0 FTE) (S) Supervising Mental Health Counselor II-Licensed;
2. Two (1.0 FTE) Mental Health Counselor-Licensed;
3. One (1.0 FTE) Mental Health Worker II; and
4. One (1.0 FTE) Office Assistant II.

H. Director of Human Resources and Acting Director of Health and Human Services request adoption of a resolution amending the Departmental Allocation List for the Health Care Enhancement Division of the Health and Human Services Agency (HNSA) by adding one (1.0 FTE) Mental Health Counselor – Licensed and two (2.0 FTE) Community Aides, effective October 15, 2013.

I. County Executive Officer requests the reappointment of William Dyer representing the category of Agricultural Community and Charles Youngson representing the category of Environmental Community to the Measure A Financial Oversight Committee (FOC) with the terms of office to commence immediately and expire June 30, 2016.

- J. Registrar of Voters requests the Board appoint Jed Welsh to the governing board of Circle Oaks County Water District for the remainder of the term specified consistent with California Elections Code section 10515.

8. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

9. SET MATTERS OR PUBLIC HEARINGS

A. 9:00 AM

Recess to the Board of Equalization Meeting (See BOE Agenda).

B. 9:40 AM

Director of Public Works requests the following regarding the proposed purchase of the Mylan, Inc. property;

1. Receive a status report on the due diligence process; and
2. Direction to staff to proceed with planning for the Alternative B space study option for the relocation of the Health and Human Services Agency to the site.

C. 10:00 AM

County Executive Officer, Director of Housing and Intergovernmental Affairs and Director of Public Works request that the Board authorize the Chairman to enter into an Option Agreement and sign any subsequent documents with WHAL Properties, L.P., for the potential purchase of an approximately 27.11 acre parcel located at 2300 Napa Vallejo Highway, Napa, APN 046-370-021 as the site for the new jail project.

D. 10:10 AM

County Executive Officer, Director of Corrections and Chief Probation Officer recommend the following actions related to the County's application to the Board of State Community Corrections for the SB 1022 financing to fund a Staff Secure Facility at the proposed new jail site:

1. Approval of Budget Transfer No. CEO002 increasing appropriations in the General Fund Capital Improvement Projects budget with offsetting revenue from the Accumulated Capital Outlay Fund in the amount of \$913,000 to serve as the County's required matching funds for the project (4/5 vote required); and
2. Based on the Board's consideration of an option agreement for the new jail site either:
 - a. Adoption of Resolution 1 authorizing the submittal of a SB 1022 application in the amount of \$14,985,000, satisfying the requirements for meeting application criterion: Preference Criterion 1 (Adequate County Contribution Funds), Preference Criterion 2 (Real Estate Due Diligence), and Preference Criterion 4 (Authorization of Project Documents), and authorizing execution of the necessary application documents by the Director of Corrections; or
 - b. Adoption of Resolution 2 authorizing the submittal of a SB 1022 application in the

amount of \$14,985,000, satisfying the requirements for meeting application criterion: Preference Criterion 1 (Adequate County Contribution Funds) and Preference Criterion 4 (Authorization of Project Documents), and authorizing execution of the necessary application documents by the Director of Corrections.

E. 10:20 AM

County Executive Officer requests the following regarding major upcoming capital projects:

1. Receive and approve a five year financing and phasing plan;
2. Receive a financial analysis from financial advisor, KNN Public Finance;
3. Direction to staff on issuance of Certificates of Participation; and
4. Adoption of a Reimbursement Resolution.

F. 11:20 AM PUBLIC HEARING

Director of Public Works requests the following actions with respect to the Airport Industrial Area Traffic Mitigation Fee program:

1. Open a Public Hearing for discussion of:
 - a. Annual report on the Traffic Mitigation Fee program; and
 - b. Recommendation to maintain Traffic Mitigation Fee at current \$3,551 per afternoon peak hour vehicle trip level.
2. Close the Public Hearing and adopt the resolution making Government Code Section 66006 findings with respect to the mitigation program for the Fiscal Year 2013-2014.

G. 1:30 PM

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) meeting (See NCFCWCD Agenda).

10. ADMINISTRATIVE ITEMS

11. LEGISLATIVE ITEMS

12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS

13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS

14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS

15. CLOSED SESSION

16. ADJOURNMENT

ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, OCTOBER 22, 2013 AT 9:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON OCTOBER 11, 2013 BY 5:00 PM. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)
GLADYS I. COIL, Clerk of the Board