



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 10/13/2015

Agenda Placement: 6I

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Steven Lederer - Director of Public Works  
Equipment Pool

**REPORT BY:** Scott Marsh, STAFF SERVICES ANALYST II - 707-259-8363

**SUBJECT:** Request to Replace an Alternate Fixed Asset Vehicle

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### **RECOMMENDATION**

County Executive Officer/Purchasing Agent and Director of Public Works request the following:

1. Approval to replace an alternate fixed asset vehicle from the vehicle identified in the approved in the FY 2015-16 budget; and
2. Approval of an increase in the replacement cost estimate, allowing the new vehicle to be used for signage work.

### **EXECUTIVE SUMMARY**

The Board previously approved the purchase of a flatbed dump truck for the Roads Department as part of the 2015-2016 budget hearings in June 2015. The planned unit to be replaced was Unit No. 1115. Subsequently, Unit No.1114, a vehicle of identical make and model, has experienced engine malfunction which staff have determined is more expensive to replace than the value of the vehicle. Therefore, the County Executive Officer/Purchasing Agent and Director of Public Works are requesting that Unit No.1114 be replaced in lieu of Unit No.1115. Unit No.1115 will then be included for replacement in the recommended FY2016-17 budget.

Additionally, the new vehicle will be used as the County's sign truck. The accessories to be purchased with this equipment have caused the estimated replacement cost to increase from \$60,000 to \$80,000. These accessories include a light bar, sign rack, storage boxes and a hydraulic extending catwalk. These accessories will make sign replacement safer than was previously possible with existing vehicles. While there is an increase in cost to this specific equipment, staff isn't requesting any adjustment to the approved budget at this time since other equipment purchases could come under budget. Staff will monitor the budget and if needed make the necessary adjustment at the six or nine months budget estimates.

**FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	This purchase is budgeted in Fund 4100, Fleet Management; Subdivision 4101000, Equipment Replacement-Roads.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Roads Department uses this and the other trucks like it to complete their necessary work. To not replace this unit would severely limit their ability to work efficiently.
Is the general fund affected?	No
Future fiscal impact:	The vehicle will require regular maintenance and will be depreciated over time.
Consequences if not approved:	The Roads Division will not have the equipment that they require in order to complete their necessary work.
Additional Information:	Although this purchase is currently budgeted, this consent item is noting an increase in costs for this unit. This increase is not anticipated to cause expenses to exceed the approved budget.

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

In June 2015 the Board approved, as part of the budget hearings, the purchase of a Ford F350 flatbed dump truck in order to replace an aging unit of the same make and model, Unit No.1115. However, another County-owned Ford F350 flatbed dump truck, Unit No.1114, developed engine issues that are more costly to repair than the value of the vehicle. Due to this change in circumstances, it would be prudent to replace Unit No.1114 with the budgeted purchase of a flatbed dump truck and to delay the replacement of Unit No.1115 until next fiscal year.

In addition, this vehicle purchase will require additional accessories that have caused the estimated purchase to increase from \$60,000 to \$80,000. These accessories, including a light bar, sign rack, storage boxes and a hydraulic extending catwalk, will allow the truck to be used for necessary signage work conducted by the Roads Division. The County has already purchased several budgeted pieces of equipment that have come in under budget. Given this, the Director of Public Works anticipates that this purchase will not cause an increase to the budget. The Department of Public works will continue to monitor the budget for any potential issue, and return to the Board with recommendations for budgetary action if necessary.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Liz Habkirk