



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 10/13/2015
Agenda Placement: 6D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Steven Lederer - Director of Public Works
Public Works
REPORT BY: DIXON HAUN, Associate Civil Engineer - 259-8376
SUBJECT: Capell Valley Satellite Volunteer Fire Station - PSA Design Services

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chair to an agreement with Shah Kawasaki Architects for a maximum of \$121,678 for the term October 13, 2015 through December 31, 2017 for architectural/engineering design services to prepare plans and specifications for the Capell Valley Satellite Volunteer Fire Station.

EXECUTIVE SUMMARY

The County has been looking for a suitable property to purchase and construct a satellite fire station which will provide fire protection for Berryessa Highlands and the surrounding area. On January 17, 2015, the Board approved an agreement to purchase 0.26 acres, Lot 57, Steele Canyon Road, Napa APN 019-431-012. The County now needs to hire an architect to prepare plans and specifications and provide construction administration support services for a new fire station on this lot.

Shah Kawasaki is not a local vendor. Shah Kawasaki has included local sub-consultants (civil/survey & geotechnical) as part of their team.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	CIP Budget - Fire Fund 2100 - Subdivision - 2100500 - Program 14026

Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Architectural services are required to prepare plans and specifications for a facility that will improve public safety.
Is the general fund affected?	Yes
Future fiscal impact:	Expenditures in future budget years will be budgeted accordingly.
Consequences if not approved:	Building will not be built and fire insurance premiums will remain high in the Berryessa Highlands area.
Additional Information:	This facility will provide emergency services for this area.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The County has been looking for a suitable piece of property upon which to construct a satellite volunteer fire station since April 2014. The proposed volunteer fire station at Berryessa Highlands would provide enhanced public safety and is necessary for property owners in the area to be considered for lower Insurance Service Office ratings. On January 17, 2015, the Board of Supervisors approved an agreement with Frank T. and Lucienne J. Hock to purchase 0.26 acres, Lot 57 Steele Canyon Road, Napa, APN 019-431-012. This property has no existing structures upon it. The County is proposing to construct a new 1,400 sq. ft. pre-engineered metal building.

Staff conducted a Request for Qualifications process in 2014 for the selection of a firm to provide architectural services in designing two volunteer fire stations. Shah Kawasaki Architects was selected based on professional qualifications and demonstrated competence, and the County entered into Agreement No. 8273 to begin design of the Pope Valley Volunteer Fire Station. Today's action will approve an agreement with Shah Kawasaki Architects in the amount of \$121,678 to provide architectural services and construction administration support services associated with Berryessa Highlands Volunteer Fire Station and allow the County to move forward on the project.

Shah Kawasaki Architects is not a local vendor. Shah Kawasaki Architects has included local sub-consultants (civil/survey & geotechnical) as part of their team.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Liz Habkirk