



Agenda Date: 10/10/2006  
Agenda Placement: 6I

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Michael Stoltz for Robert Peterson - Director  
Airport  
**REPORT BY:** Kathy Dubrin, Staff Services Analyst II , 259-8683  
**SUBJECT:** Purchase of Surveillance System for the Napa County Airport

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### **RECOMMENDATION**

Director of Public Works/Aviation requests approval of Budget Transfer No. 12 increasing appropriations in the Airport Enterprise budget by \$1,000 with offsetting revenue from Retained Earnings and establishing a fixed asset for an Airport Surveillance System. (4/5 vote required)

### **EXECUTIVE SUMMARY**

As a result of the 2004 Transportation Security Administration's Risk Evaluation of the Napa County Airport, a Security Advisory Committee was formed. The Committee has recommended installation of a surveillance camera system to enhance the level of security at the airport.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	A \$15,000 appropriation for a surveillance system was included in the adopted FY 2006/07 budget but not identified as a Fixed Asset. The additional \$1,000 appropriation will be offset by Retained Earnings in the Airport Enterprise budget.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Increased security enhancements were suggested during the preliminary Transportation Security Administration (TSA) Risk Evaluation of the Napa County Airport. The Airport was assessed 43 points out of a possible 45

which placed the Napa County Airport at a high security risk.

Is the general fund affected? No

Future fiscal impact: None.

Consequences if not approved: The TSA recommended the formation of a Security Advisory Committee. Its primary purpose is to help prevent the unauthorized use of a general aviation aircraft in an act of terrorism against the United States. The Airport would not be complying with Committee recommendations if the surveillance system is not installed.

Additional Information:

### **ENVIRONMENTAL IMPACT**

The proposed action is not a project as defined in Section 15378 of the CEQA Guidelines, which define a project as an action which has the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change. Accordingly, no additional CEQA review is required at this time.

### **BACKGROUND AND DISCUSSION**

General Aviation (GA) is a vital component of the aviation sector and the national economy that accounts for some 77 percent of all flights in the United States. It encompasses a wide range of activities, from pilot training to flying for business and personal reasons, delivery of emergency medical services, and sightseeing. Operations at the Napa County Airport range from short-distance flights in single-engine light aircraft to long-distance international flights.

In April 2003, the Transportation Security Administration (TSA) requested the Aviation Security Advisory Committee (ASAC) develop guidelines for security enhancements at the nation's privately and publicly owned and operated general aviation (GA) landing facilities. This listing of recommended guidelines or "best practices" was designed to establish non-regulatory standards for general aviation airport security. Its primary purpose is to help prevent the unauthorized use of a general aviation aircraft in an act of terrorism against the United States.

The Security Advisory Committee, formed in 2004 at the Napa County Airport, is composed of representatives from the Napa County Sheriff's Department, California Highway Patrol, California Department of Forestry & Fire Protection, Office of Emergency Services, TSA Homeland Security and Drug Enforcement division, USAF Eagle Eyes, Bridgeford Flying Services, IASCO/JAL, the Napa Airport Pilots Association and the Aircraft Owners and Pilots Association. The committee recommended installation of a camera system for surveillance of the road and bridge entering into the Airport and the main aircraft parking ramp.

Staff explored proposals from four companies and selected Navigance for the following reasons:

- | Navigance is the only company devoted to offering General Aviation complete security and technology solutions which comply with TSA;
- | Navigance's system is compatible with the present surveillance system of the nearby Sheriff's facility. By installing a compatible system, the dispatcher at the Sheriff's facility can monitor the bridge on Airport Road 24 hours a day.

Approval of today's requested action will increase spending authority for the surveillance system by \$1,000 and establish the entire purchase as a fixed asset. The purchase will include the installation of three high definition cameras, a warranty and staff training.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey