



Agenda Date: 10/10/2006
Agenda Placement: 6E

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Hillary Gitelman - Director
Conservation, Development & Planning
REPORT BY: John Woodbury, Principal Planner , 259-5933
SUBJECT: Approval of and authorization for Board Chair to sign Professional Services Agreement with Questa Engineering to prepare a feasibility study for the proposed Napa River/Bay Trail project

RECOMMENDATION

Director of Conservation, Development and Planning requests approval of and authorization for the Chair to sign an agreement with Questa Engineering Corporation for a maximum of \$71,950 for the term October 10, 2006 through June 30, 2007 to prepare a feasibility study for the proposed Napa River/Bay Trail project.

EXECUTIVE SUMMARY

On September 19, 2006 the Board approved an agreement with the Association of Bay Area Governments accepting a grant of \$75,000 to undertake a feasibility study for a recreational trail between the City of American Canyon and the former Napa Pipe property south of the City of Napa. In anticipation of this action, the County prepared and issued a Request for Proposals (RFP) seeking consulting services to assist with the feasibility study. The RFP was sent to twelve firms, and three responses to the RFP have been received. The proposal submitted by Questa Engineering was evaluated as providing the best value to the County.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Conservation, Development & Planning
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The study is necessary to determine if the proposed alignment of the trail along the eastern shore of the Napa River and associated wetlands between American Canyon and Napa is physically and environmentally feasible. When

	the Board approved the application for the grant for this project it committed \$5,000 in County matching funds as a match; this match will leverage \$75,000 in grant funds.
Is the general fund affected?	Yes
Future fiscal impact:	There is no fiscal impact beyond the current fiscal year, unless upon completion of the study the Board decides to move forward with the project, and funds from other sources are not obtained.
Consequences if not approved:	The County will not be prepared to apply for construction grant funds for the trail without first gathering the data and completing the analysis which this contract will provide.
Additional Information:	The recommended contract is for \$8,050 less than is available between the grant from the Association of Bay Area Governments and committed County funds. This provides a reasonable contingency to deal with small changes in project scope should they become necessary.

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On April 25, 2006 the Board of Supervisors authorized submittal of a grant application to the Association of Bay Area Governments Bay Trail Project in the amount of \$75,000 to undertake a feasibility study for a recreational trail generally following the eastern shore of the Napa River and associated wetlands between the City of American Canyon and the former Napa Pipe property south of the City of Napa. As part of the grant application, the County committed to supplementing the grant with \$5,000 of County funds plus a variety of in-kind support services.

A letter announcing approval of the grant was sent to the County on June 27, 2006. On September 19, 2006 the Board of Supervisors approved acceptance of the grant and authorized execution of a grant agreement.

After receiving notice that the grant was awarded, the County prepared and issued a Request for Proposals (RFP) seeking a consultant to assist with the feasibility study. The RFP was distributed to twelve firms. Three responses were received, from Questa Engineering Corporation, LandPeople and WRA.

There is no significant difference between the proposals in terms of cost for performing the work but of the three, Questa Engineering has been determined by staff to be the most responsive to the requested scope of work. Questa's proposal includes the most comprehensive analysis of geotechnical factors and biological resources, which are the two most critical issues for this feasibility study. Questa Engineering's proposal includes a partnership with Alta Planning and Design, and biological consultants Dr. Sam McGinnin and Jane Valerius.

Questa has proposed to undertake the requested scope of work for an amount not to exceed \$71,950. If the Board approves the contract with Questa, there will be \$8,050 remaining from revenues provided through the grant and committed County funds, which will be available as a contingency fund if needed.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey