



Agenda Date: 10/10/2006  
Agenda Placement: 6A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randy Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Request to Apply for a Workforce Investment Act Rapid Response Grant for Program Year 2006-2007

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign a grant application to the Employment Development Department for a maximum of \$223,800 for the term October 1, 2006 through September 30, 2007 for Rapid Response Special Projects funding for the development of an employer advisory and response network to enhance collaboration between workforce development, economic development and education.

### **EXECUTIVE SUMMARY**

Approval of the requested action will enable HHSA's application for Rapid Response Special Project funding. This funding will enable the Training and Employment Center (TEC) to develop an employer advisory and response network and provide services to business that promote organizational health and avert potential layoffs. The application requires execution by the Chief Elected Official or authorized designee.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Workforce Investment Act Rapid Response Special Project Funds (provided through the State Employment Development Department)
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Application for this funding is discretionary in that the County is not required to apply for the Rapid Response Special Project funding. However, the funds will

allow the County to improve the quality and quantity of services to businesses possibly facing layoffs. It is anticipated that planned uses of these funds will help maintain Napa's general economy.

Is the general fund affected? No

Future fiscal impact: This special project funding period terminates September 30, 2007.

Consequences if not approved: If this application is not approved, the Training and Employment Center will be unable to perform the additional activities to enhance collaboration between workforce development, economic development, and education to predict, prevent, and respond to layoffs in the County. These additional activities are not covered under the Workforce Investment Act Rapid Response formula allocation.

Additional Information: Upon notification that the application for funding is accepted, HHSA will request a new budget line item, and prepare and submit a budget transfer request for approval and authorization by the Board.

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The State Employment Development Department (EDD) sets aside 25% of its federal Workforce Investment Act (WIA) funding for competitive grants to local areas to augment their current year formula Rapid Response Allocation. If awarded, HHSA plans to use the funds to perform additional activities that the formula allocation does not cover. The specific purpose of this grant is to enhance collaboration between workforce development, economic development, and education in order to predict, prevent, or respond to layoffs in the County.

Funding must be used for required and allowable Rapid Response activities per sections 665.320 and 667.262 of Title 20 of the Code of Federal Regulations. HHSA plans to add a 0.5 FTE community resource coordinator and contract with community agencies to strengthen and institutionalize partnerships that will increase the quality and quantity of services to businesses, resulting in layoff aversion and/or business expansion.

The proposal was due in Sacramento on September 15, 2006, but the State permits counties to forward fully executed applications immediately after the deadline. The application requires the signature of the local elected official (the chair of the Board of Supervisors).

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita