



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 1/8/2019  
Agenda Placement: 6T  
Continued From: October 23, 2018

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Minh Tran - County Executive Officer  
County Executive Office  
**REPORT BY:** Barbara Fultz, Administrative Support Tech - (707) 253-4595  
**SUBJECT:** Appointment to the Napa County Airport Land Use Commission

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### **RECOMMENDATION**

County Executive Officer requests authorization to refer qualified applicants for the Airport Land Use Commission vacancy to the Airport Advisory Commission, and direct the Airport Advisory Commission to select the three most qualified candidates back to the Board of Supervisors.

### **EXECUTIVE SUMMARY**

There is currently one opening on the Napa County Airport Land Use Commission (ALUC) due to a resignation. The County Executive Office advertised the vacancy and received fifteen applications, and thirteen were deemed qualified when reviewed by County Counsel. In order to narrow down the applicant pool, staff is recommending convening a special meeting of the Airport Advisory Commission to evaluate the applicants and refer the three most qualified to the Board of Supervisors for final selection. While this will delay the appointment by several weeks, there is no urgent business pending for the ALUC, so this delay will not have any negative impact.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

As authorized by California Public Utilities Code Section 21670.1 and pursuant to Napa County Resolution No. 75-151, the Napa County Planning Commission is designated to act in the capacity of the Airport Land Use Commission (ALUC). When acting in the capacity of the ALUC, Section 21670.1 and Napa County Resolution 95-22 collectively require that the Board of Supervisors augment the Napa County Planning Commission (when the Planning Commission is sitting as the ALUC) with two additional members with aviation experience as defined in Section 21670(e).

A person is considered to have "expertise in aviation" if he/she, by way of education, training, business, experience, vocation, or avocation has acquired and possesses particular knowledge of, and familiarity with, the function, operation, and role of airports, or is an elected official of a local agency which owns or operates an airport.

A commissioner with expertise in aviation resigned, therefore staff has advertised for a vacancy, and received 15 applicants, 13 of whom were deemed to meet the "expertise in aviation" qualification.

### **SUPPORTING DOCUMENTS**

- A . Kirsten Bartok Touw Application
- B . Thomas Benvenuto Application
- C . Michael Harms Application
- D . John Kingery Application
- E . Charles Koch Application
- F . Stephen Kreps Application
- G . Bruce McLean Application
- H . Yuka Moore Application
- I . Christian Palmaz Application
- J . Earle Presten Application
- K . Michael Rupprecht Application
- L . Alan Shepp Application
- M . David Timm Application
- N . Timeline

CEO Recommendation: Approve

Reviewed By: Mary Booher