



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 1/8/2019

Agenda Placement: 6G

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Tracy Schulze - Auditor-Controller
Auditor - Controller

REPORT BY: Tracy Schulze, Auditor-Controller - 299-1733

SUBJECT: Amendment No. 1 to Agreement 180155 with Government Finance Officers Association

RECOMMENDATION

Auditor-Controller requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 180155B with Government Finance Officers Associations (GFOA), amending the termination date to June 30, 2019, with no change to the maximum contract amount.

EXECUTIVE SUMMARY

Approval of the requested action will allow the Auditor-Controller to continue the consulting services for the potential financial and human resource software procurement project. The contract originally had a termination date of December 31, 2018. However, due to unforeseen circumstances of the 2017 fires, the project was delayed. There is no change of scope or increase in maximum contract amount.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Through a competitive process, the Auditor-Controller selected Government Finance Officers Association (GFOA) for consulting services to include county-wide financial and human resource systems business system analysis and specification development for a potential software procurement. The contract was awarded in the amount of \$217,175 for the term October 10, 2017 through December 31, 2018. Due to the 2017 Napa Fire Complex incident, the services were delayed approximately 5 months. Amendment No. 1 extends the term of the contract through the end of the fiscal year, June 30, 2019, with no change in scope of services of maximum dollar amount.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Leigh Sharp