



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 1/8/2019

Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Anthony Halstead for Danis Kreimeier - Director
Library

REPORT BY: Michelle Carreon, Staff Services Analyst I - 707-253-4819

SUBJECT: Authorization to accept donations in the amount of \$25,000 and \$10,000 to the Napa County Library

RECOMMENDATION

Director of Library Services and Community Outreach requests the following:

1. Acceptance of a \$25,000 donation from the Winiarski Family Foundation;
2. Acceptance of a \$10,000 donation from Evelyn B Allen; and
3. Authorization for the Chair to sign letters of appreciation in acceptance of these donations.

EXECUTIVE SUMMARY

In accordance with Board Resolution No.99-56, adopted on June 1, 1999, the Director of Library Services must obtain authorization from the Board of Supervisors before accepting donations greater than \$2,000.

The Director of Library Services and Community Outreach is requesting authorization to accept donations the Napa County Library received:

1. \$25,000 from the Winiarski Family Foundation; and
2. \$10,000 from Evelyn B Allen.

Both donations will support guest speakers, projects, and programs to be provided to the community at the Napa County Library. Today's action will allow for the orderly acceptance of both the Winiarski Family Foundation and Evelyn B. Allen donation.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Donations from the Winiarski Family Foundation in the amount of \$25,000 and \$10,000 from Evelyn B. Allen.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action will enable the donation to be used to fund guest speakers, projects and programs to be provided to the community.
Is the general fund affected?	No
Future fiscal impact:	There will be no future fiscal impact past as the funds will be spent in the current fiscal year.
Consequences if not approved:	If the requested action is not approved, the Library will not be able to accept the \$25,000 and \$10,000 donation for the guest speakers, projects and programs at the Napa County Library.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On June 1, 1999, the Board of Supervisors adopted Resolution 99-56, authorizing the Library Director to accept on behalf of the Napa County Library donations of money and gifts of \$2,000 or less to support existing Library services and programs. The Library Director must obtain authorization from the Board before accepting donations greater than \$2,000.

On December 11, 2018, the Library received a donation in the amount of \$25,000 from the Winiarski Family Foundation to support guest speakers, projects, and programs to be provided to the community at the Napa County Library. Staff requests acceptance of this donation and authorization for the Chairman to sign the attached letter of appreciation.

On December 31, 2018, the Library received a donation in the amount of \$10,000 from Evelyn B. Allen to support guest speakers, projects, and programs to be provided to the community at the Napa County Library. Staff requests acceptance of this donation and authorization for the Chairman to sign the attached letter of appreciation.

The Library will be depositing the donation into the Library's Operating Budget into the revenue line item 47500, Donations.

SUPPORTING DOCUMENTS

- A . Winiarski Letter
- B . Winiarski Letter 2019.pdf
- C . Allen Letter 2019.pdf

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri