



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 1/8/2019

Agenda Placement: 6A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Kim Henderson for JOHN ROBERTSON JR. - Sheriff-Coroner
Sheriff

REPORT BY: Kim Henderson, Sheriff's Administrative Manager - 259-8674

SUBJECT: Budget transfer increasing funding and appropriations for the purchase of a patrol vessel

RECOMMENDATION

Sheriff requests the following actions related to the purchase of a patrol vessel and trailer:

1. Approval of Budget Transfer No. SHE003 increasing appropriations by \$12,000 in the Sheriff's fixed asset account with offsetting revenues from the Department of Parks and Recreation, Division of Boating and Waterways Grant (4/5 vote required); and
2. Award purchase of a 24' enclosed cabin runabout style patrol vessel and trailer to Rogue Jet Boatworks, Inc., White City, OR for a total of \$103,656.

EXECUTIVE SUMMARY

Today's approval will increase the approved appropriation for the purchase of the patrol vessel and trailer by \$12,000, offset by a \$12,000 increase in funding from the Department of Parks and Recreation, Division of Boating and Waterways Grant Agreement C18L0612 for a total purchase price of \$103,656.

In addition, the Sheriff is requesting to award the purchase of a 24' enclosed cabin runabout style patrol vessel and trailer to Rogue Jet Boatworks, Inc.. A request for bids was sent to three vendors with the recommended vendor providing the only response.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Sheriff
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	Through a separate grant, the State of California Department of Boating & Waterways will fund maintenance of the new patrol vessel.
Consequences if not approved:	If this item is not approved, the Sheriff's Office will not be able to proceed with the purchase of the patrol vessel, the grant funds will be lost, and the Sheriff's office will not be able to retire an older vessel.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Sheriff's Office received a grant in the amount of \$91,977 from the Department of Boating and Waterways to be used to purchase a 24'-26' enclosed cabin patrol vessel and trailer, replacing the 1992 Almar that was retired, and allowing for the future retirement of another aging patrol vessel (1995 Almar) that has become costly to repair and maintain. The new patrol vessel will be registered to, operated and maintained by the Sheriff's Office, with on-going maintenance funded by a separate grant through the Boating Safety and Enforcement Financial Aid Program. Because the vessel is being purchased with grant funds from the State of California, the State of California retains legal ownership of the vessel, retains the right to re-claim the vessel, and retains the responsibility of disposing of the vessel in the future. Acquisition of this patrol vessel and trailer will bolster the Sheriff's Office Boat Patrol fleet, allowing for safer operations and lower overall maintenance costs.

At the time of budget hearings, the budget for the boat and grant award was estimated based on prior year awards. Approval of the recommended actions will increase the budgeted appropriation for the purchase of the patrol vessel and trailer by \$12,000, offset by a \$12,000 increase in funding from the Department of Parks and Recreation, Division of Boating and Waterways Grant Agreement C18L0612 for a total purchase price of \$103,656.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Leigh Sharp