



Agenda Date: 1/8/2008  
Agenda Placement: 6F

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Amendment No. 1 to Agreement with Community Action of Napa Valley, Inc. (Tobacco)

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### **RECOMMENDATION**

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 4072-1 with Community Action of Napa Valley, Inc., increasing the amount by \$1,894 for a new maximum of \$133,144 and revising the contractor's budget for the provision of Proposition 99 tobacco control services.

### **EXECUTIVE SUMMARY**

Community Action of Napa Valley, Inc. administers the Napa County Tobacco Control Program, the goal of which is tobacco use prevention. Approval of the requested action will increase the total budget to provide additional educational and promotional materials, and enable the redistribution of funding among expenditure categories within the contractor's budget to conform with the Workplan approved by the State Department of Health Services.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Substance Abuse Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the requested action is discretionary in that, while the County is mandated by Health and Safety Code Section 104400-104415 to provide these services, there is no mandate to contract with this vendor. Approval of the amendment, however, will allow Community Action Napa Valley to provide additional materials and align its budget with the Tobacco Control Workplan

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	approved by the Department of Health Services, Tobacco Control Section.
Is the general fund affected?	No
Future fiscal impact:	The Agreement terminates June 30, 2008.
Consequences if not approved:	If the requested amendment is not approved, Community Action Napa Valley will be unable to provide services according to the Workplan approved by the State, and the County will be out of compliance with HSC Section 104400-104415 and will risk having to return all of the Tobacco Control funding to the State Department of Health Services.
Additional Information:	This agreement is fully funded by revenue the County received from the State Department of Health Services, Tobacco Control Section, under Napa County Agreement No. 6878, approved by the Board on September 11, 2007. The increase contained in this amendment will allow CANV to purchase additional educational and promotional items to promote the program.

### **ENVIRONMENTAL IMPACT**

**ENVIRONMENTAL DETERMINATION:** The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Napa County Tobacco Control Program is responsible for a comprehensive Tobacco Control Workplan that has been developed locally and approved by the State Department of Health Services, Tobacco Control Section. This Program is funded by Proposition 99, the California Tobacco Health Protection Act of 1988, which increased the State cigarette tax by twenty-five cents per pack to provide funds for prevention programs. The Tobacco Control Workplan addresses four broad areas:

1. school-based tobacco education;
2. increasing funding to address perinatal smoking cessation and second-hand smoke exposure among families with young children;
3. policy development with health care facilities; and
4. reducing youth access to tobacco.

Community Action of Napa Valley, Inc. (CANV) administers the Napa County Tobacco Control Program, providing staffing, related services and logistical support to implement the Program. Program activities are intended to produce results including reductions in tobacco use and related expenditures, reduced exposure to second-hand smoke, and reduced youth access to tobacco. The program works with a broad sector of constituents including youth, school administrators, health advocates, perinatal service providers, tobacco retailers and law enforcement. All Program expenditures have been approved by the State Department of Health Services, Tobacco Control Section.

Approval of the recommended amendment will increase the amount of the Agreement with Community Action of Napa Valley to enable CANV to provide additional promotional and educational materials. It will also revise CANV's

budget to reflect a slight redistribution of funding among expenditure categories in accordance with the State Department of Health Services Tobacco Control Section's approved Workplan.

The Agency has an executed Business Associate agreement on file with this provider.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita