



Agenda Date: 1/8/2008
Agenda Placement: 6E

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Agreement with Area Agency on Aging Serving Napa and Solano, Inc.

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign an agreement with the Area Agency on Aging Serving Napa and Solano, Inc. for a maximum of \$45,794 for the term July 1, 2007 through June 30, 2008 for the County's required basic support match for Federal and State funds, and for expanded support agreed to by the Board on September 11, 2007.

EXECUTIVE SUMMARY

Approval of the requested action will allow HHS to continue providing the Area Agency on Aging Serving Napa and Solano, Inc. (AAA) the required match for federal and state funds in the amount of \$18,680. Approval will also expand support for the AAA by \$27,114. On September 11, 2007, the Board supported AAA's request for expanded support, based on a formula of one dollar per Napa County resident age 60 or older, provided that AAA enter into an agreement with HHS that includes goals, deliverables and performance measures.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Allocated County General Fund contribution to the Health and Human Services Agency
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Approval of the recommended agreement is discretionary in that there is no mandate to provide funding at this level to the Area Agency on Agency for these services. Approval of the agreement, however, will provide a continuation of the

required basic support match to the Area Agency on Aging. It will also allow AAA to hire a part-time grant writer/health educator to pursue grants in the areas of disaster preparedness, chronic disease management, and general prevention, and to provide senior community health education events throughout Napa County, per the Board's support of AAA's request for additional funding for Fiscal Year 2007-2008.

Is the general fund affected? Yes

Future fiscal impact: The agreement terminates June 30, 2008.

Consequences if not approved: If the agreement is not approved, the County will not have an agreement covering its required basic support match to the Area Agency on Aging, and the County will not be able to provide the Board-approved expanded funding to AAA for a part-time grant writer/health educator and health education events for the senior community.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Area Agency on Aging Serving Napa and Solano, Inc. (AAA) is a private, nonprofit agency designated by the California Department of Aging as the Planning and Service Area (PSA 28) for the Counties of Napa and Solano. The mission of the AAA is to provide effective leadership, promote cooperative relationships in the aging network, and provide or procure services to maintain and/or enhance the health, dignity and independence of older adults, persons with disabilities, and caregivers.

Major AAA activities include planning, coordinating, and advocating for the development of a comprehensive service delivery system, and the administration of contracted programs. The AAA either directly provides or contracts with local community-based organizations for the delivery of an array of services including: Information and Assistance, Outreach, Case Management (including the Multipurpose Senior Services and Linkages programs), Centrally Provided and Home Delivered Meals, Senior Brown Bag, In-Home Visits and Telephone Reassurance Calls, In-Home Caregiver Referral Registry, Senior Legal Assistance, Assisted Transportation, Alzheimer's Day Care Resource Centers, Family Caregiver Support Program and Long-term Care Ombudsman Program.

Today's recommended agreement between Napa County and AAA includes a continuation of the required basic support match and additional expanded support based on a formula of one dollar per Napa County resident age 60 or older. The basic support match of \$18,680 is the required match for federal Title III and VII funds and state funds. The basic support provided by Napa County is managed by the Health and Human Services Agency through its Comprehensive Services for Older Adults (CSOA) division and is used by AAA for administrative support.

On September 11, 2007, HHS brought AAA's request for expanded support based on a dollar per senior initiative before the Napa County Board of Supervisors. The Board supported the request for additional funding for Fiscal Year 2007-2008, provided that AAA enter into an agreement with HHS that includes goals, deliverables and performance measures. The deliverables included in the recommended Agreement require AAA to:

- | Pursue grants in the areas of disaster preparedness, chronic disease management, and general prevention.
- | Hire a .5 FTE Health Educator/Grant Writer to pursue grants in the areas of disaster preparedness, chronic disease management and general prevention (such as fall prevention, smoking cessation, and obesity) to leverage received funds. Once hired, the incumbent will also organize senior community health education events throughout Napa County.
- | Conduct at least four senior community health education events that include such topics as obesity, smoking cessation, and medication management, and provide attendees with relevant training materials. The events will take place in Calistoga, St. Helena, City of Napa, and American Canyon.
- | Deliver 434 disaster preparedness kits to vulnerable Napa County seniors.
- | Submit Progress Reports on April 15 and July 15. These Progress Reports will provide information on AAA's activities, its accomplishments, and status of outcomes in relation to the above-mentioned deliverables.

The expanded support based on a formula of one dollar per Napa County resident age 60 or older is \$27,114. The Agreement's payment schedule for the amount of expanded support calls for an initial payment of 50% on January 15, 2008, for use by AAA for start-up costs. Subsequent payments of 25% each are scheduled for April 30 and July 31, 2008, thereby providing staff time enough to review and assess the Progress Reports.

AAA is not a health care provider for purposes of HIPAA. There is no use or disclosure of protected health information by or to the vendor under this agreement.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita