



A Tradition of Stewardship  
A Commitment to Service

# AGENDA

## NAPA COUNTY BOARD OF SUPERVISORS

**Tuesday January 05, 2016 9:00 A.M.**

Brad Wagenknecht  
District 1

Mark Luce  
District 2

Diane Dillon  
District 3

Alfredo Pedroza  
District 4

Keith Caldwell  
District 5

Nancy Watt  
County Executive Officer

Gladys I. Coil, CCB  
Clerk of the Board

Minh Tran  
County Counsel

### GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

**The agenda is divided into three sections:**

**CONSENT ITEMS** - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

**SET MATTERS - PUBLIC HEARINGS** - These items are noticed hearings, work sessions, and items with a previously set time.

**ADMINISTRATIVE ITEMS** - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

**ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA** please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**AGENDA AVAILABLE ONLINE AT [www.countyofnapa.org](http://www.countyofnapa.org)**

**1. CALL TO ORDER; ROLL CALL**

- A. Election of Officers (Chairman and Vice Chairman).

**2. PLEDGE OF ALLEGIANCE****3. APPROVAL OF MINUTES**

- A. Clerk of the Board requests approval of minutes from:

1. Regular meeting November 3, 2015 (Supervisors Alfredo Pedroza and Brad Wagenknecht were excused)\*:
2. Special meeting November 24, 2015 (All Supervisors were present)
3. Regular meeting November 24, 2015 (All Supervisors were present)

\*Excused Supervisors will be recorded as abstained unless Supervisor indicates otherwise.

**4. PRESENTATIONS AND COMMENDATIONS****5. DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS****6. CONSENT ITEMS**Law & Justice

- A. Director of Child Support Services requests approval of and authorization for the Chairman to sign a new Plan of Cooperation with the Superior Court of California, County of Napa for the period of October 1, 2015 through September 30, 2017, with no dollar amount, to delineate the duties of each entity regarding the Child Support Commissioner and timely processing of child support actions. The new plan would replace the existing Plan of Cooperation between the two entities.

Community Resources & Infrastructure

- B. Agricultural Commissioner/Sealer of Weights and Measures requests approval and authorization for the Chairman to sign the renewal of Agreement No. 8305 with the Department of Pesticide Regulation (DPR) for a maximum of \$15,169 for the term July 1, 2015 through February 29, 2016 for reimbursement of expenditures for collection and submission of historical compliance and enforcement data.
- C. Director of Library Services requests authorization to accept a donation in the amount of \$5,000 from the Winiarski Family Foundation to be used to support guest speakers, projects and programs provided to the community at the Napa County Library, and for the Chairman to sign a letter of appreciation in acceptance of the donation.

- D. Director of Public Works requests approval of and authorization for the Chairman to sign a lease agreement with Calistoga Rental Homes, LLC for the term January 6, 2016 through January 6, 2017, with an option to renew for one additional year, for a monthly charge of \$425 for space located at 1705 Washington Street, Calistoga, to house Health and Human Services Agency staff.
- E. Director of Public Works requests award of the contract for the "Napa County Hall of Justice Third Floor Cell Repairs Project," PW 15-15B, to Art's Construction Company of Fresno, California, for their low base bid of \$540,750 and authorization for the Chairman to sign the construction contract.
- F. Director of Public Works requests adoption of a resolution permitting parking of vehicles on the east side of South Kelly Road, between State Route 29 and Fagan Creek, by permit only.

#### General Admin & Finance

- G. Assessor-Recorder-County Clerk requests confirmation of agent authorization to sign:
  - 1. Electronic Recording Memorandum of Understanding with California Electronic Recording Transaction Network Authority (CERTNA) with automatic, annual renewal and \$4,000 in annual charges subject to adjustment based on number of documents recorded to implement electronic recording through statewide portal; and
  - 2. Government to Government (G2G) Memorandum of Understanding with California Electronic Recording Transaction Network Authority (CERTNA) with automatic renewal and no cost to Napa County to implement government to government electronic recording.
- H. Chief Information Officer and Sheriff request approval of Budget Transfer No. ITS001 increasing appropriations in the Information Technology Services budget in the amount of \$41,597 with offsetting revenue from the Sheriff's budget and establishment of a fixed asset in the amount of \$41,597 for the purchase of a computer server with tape drive backup and network support necessary for the storage of in car and future body camera evidence. (4/5 vote required)
- I. Director of Housing and Intergovernmental Affairs requests approval of and authorization for the Chairman to sign an agreement with the City of Napa for a maximum of \$7,500 for the term February 1, 2015 through June 30, 2016 to reimburse the County for costs associated with a contract with LeSar Development for a homeless outreach plan.
- J. Director of Human Resources and County Executive Officer request the adoption of a resolution amending the Departmental Allocation List for the County Executive Office as follows, effective January 2, 2016, with no net increase in full-time equivalents:
  - 1. Delete one (1.0 FTE) Senior Office Assistant; and
  - 2. Add one (1.0 FTE) Administrative Support Technician.

- K. County Executive Officer requests reappointments of Richard Feldstein, representing the Chair of the Board of Supervisors, and James V. Jones, representing the Bar Association, to the Napa County Law Library Board of Trustees with the terms of office to commence immediately and expire December 31, 2016.

## **7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**

## **8. PUBLIC COMMENT**

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

## **9. SET MATTERS OR PUBLIC HEARINGS**

### **A. 9:00 AM**

Recess to the Board of Equalization special meeting (See BOE Agenda).

### **B. 9:00 AM**

Recess to the Napa County Public Improvement Corporation (NCPIC) special meeting (See NCPIC Agenda).

### **C. 9:00 AM**

Recess to the Silverado Community Services District (SCSD) special meeting (See SCSD Agenda).

### **D. 9:00 AM**

Recess to the Monticello Public Cemetery District (MPCD) special meeting (See MPCD Agenda).

### **E. 9:00 AM**

Recess to the Napa County Flood Protection and Watershed Improvement Authority (NCFPWIA) special meeting (See NCFPWIA Agenda).

**F. 9:15 AM**

Recess to the In-Home Supportive Services (IHSS) Public Authority of Napa County special meeting (See IHSS Agenda).

**G. 9:15 AM**

Recess to the Lake Berryessa Resort Improvement District (LBRID) special meeting (See LBRID Agenda).

**H. 9:20 AM**

Recess to the Napa Berryessa Resort Improvement District (NBRID) special meeting (See NBRID Agenda).

**I. 9:30 AM**

Recess to the Napa County Housing Authority (NCHA) meeting (See NCHA Agenda).

**J. 9:45 AM PUBLIC HEARING**

First reading and intention to adopt an ordinance adding a new Chapter 5.70 entitled "Single-Use Carryout Bag Reduction" to Title 5 of the Napa County Code.

**ENVIRONMENTAL DETERMINATION:** Consideration and possible adoption of a Categorical Exemption Class 7: It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 7 ("Actions by Regulatory Agencies for Protection of Natural Resources") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15307.]

Consideration and possible adoption of a Categorical Exemption Class 8: It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 8 ("Actions by Regulatory Agencies for Protection of the Environment") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15308.]

**K. 10:00 AM**

Director of Planning, Building, and Environmental Services requests discussion and direction regarding the recommendations being forwarded by the Planning Commission from the Agricultural Protection Advisory Committee (APAC) to improve existing land use policies, codes, and practices.

**(CONTINUED FROM DECEMBER 8, 2015)**

**L. 2:00 PM**

Director of Public Works requests discussion and possible direction on the proposed Napa Valley Vine Trail and current issues regarding the project.  
**(CONTINUED FROM DECEMBER 8, 2015)**

**10. ADMINISTRATIVE ITEMS****General Admin & Finance****A. County Executive Officer requests the following actions regarding the Napa County Fair Association (Association) Board of Directors:**

1. Approval to solicit two (2) new seats on the Board of Directors for appointment by the Board of Supervisors; and
2. Appointment from the applicants listed to represent Napa County with the term of office to commence January 1, 2016 and expire December 31, 2018.

**Name (Residing District)**

Larry Howard Glenn (2)

Karan Schlegel (3)

Anne Steinhauer\* (4)

*\*Incumbent***B. Discussion and possible action regarding the appointment of members of the Board of Supervisors to various committees, commissions and advisory boards.****C. County Executive Officer requests:**

1. Consideration and approval of the County's proposed 2020 Strategic Financial Plan, providing updated financial information and forecasts through FY 2019-20; and
2. Consideration and approval of the proposed FY 2016-17 Budget Policies and Budget Calendar.

**11. LEGISLATIVE ITEMS****12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS****13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS****14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS**

**15. CLOSED SESSION**

**A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(4): (One case)

**16. ADJOURNMENT**

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, JANUARY 12, 2016 AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON DECEMBER 30, 2015 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)  
GLADYS I. COIL, Clerk of the Board