



Agenda Date: 1/31/2006  
Agenda Placement: 6A

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst, 253-4720  
**SUBJECT:** Approval of revisions to the Commission on Aging Bylaws

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### **RECOMMENDATION**

Director of Health and Human Services and the Napa County Commission on Aging request adoption of a resolution approving comprehensive revisions to the Commission's Bylaws.

### **EXECUTIVE SUMMARY**

Approval of the requested action will enact comprehensive revisions to the Napa County Commission on Aging's Bylaws. Section 8 of the Board Policy Manual relating to the establishment of County boards, commissions and committees requires that rules and regulations for the conduct of business of the various commissions must be approved by the Board of Supervisors.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Napa County Commission on Aging serves as a coordinating body and clearinghouse of projects and

activities that concern Napa County's older citizens and acts as an advisory body to the Napa County Board of Supervisors. The Napa County Commission on Aging was formed on September 12, 1977 by Napa County Board of Supervisors' Resolution Number 77-151. The Commission is composed of 13 members: five members representing each supervisorial district, and eight individuals recommended by organizations concerned with older adults. It is desirable that all members be over the age of 55, but younger persons are not excluded from consideration. The Board of Supervisors appoints all members.

On August 22, 2005 the Napa County Commission on Aging approved the proposed changes to its bylaws. Approval of today's requested action will enact the Commission's proposed changes. Significant changes include:

- | Expanding the number of Commission members from 13 to 15;
- | Expanding Board of Supervisors' appointments from 8 to 10 members from individuals recommended by organizations concerned with older adults;
- | Establishing two-year terms of appointment (instead of unlimited) and reappointment of up to four terms;
- | Permitting the Commission to recommend to the Board of Supervisors that a Commissioner who has completed eight years of service be conferred the status of a non-voting "Commissioner Emeritus;"
- | Adding language stating that the Commission will develop methods for inclusion and outreach to disabled and ethnically diverse community elders, and will also recommend individuals to the Board of Supervisors to represent the Commission on the In-Home Supportive Services Advisory Board and the Napa County Elder Abuse Prevention Council; and
- | Adding language reflecting that the Commission will coordinate its efforts with elected Senior Legislators and the Board of Supervisors' Legislative Committee.

### **SUPPORTING DOCUMENTS**

- A . Resolution
- B . Byalws
- C . Bylaws-tracked version

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita