



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 1/29/2019

Agenda Placement: 60

## NAPA COUNTY BOARD OF SUPERVISORS

### Board Agenda Letter

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**TO:** Board of Supervisors

**FROM:** Kerry Whitney for Minh Tran - County Executive Officer  
County Executive Office

**REPORT BY:** Kevin Twohey, Emergency Services Officer - 707-299-1892

**SUBJECT:** Resolution Approving FY2018 Urban Area Security Initiative Grant and Agreement

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#### **RECOMMENDATION**

County Executive Officer and Risk & Emergency Services Manager request the following actions regarding Urban Area Security Initiative (UASI) 2018 grant funding:

1. Approval of and authorization for the Chair to sign a revenue agreement with the City and County of San Francisco, as the distribution agent for UASI grant funds, for a maximum of \$36,000 for the term of November 1, 2018 through February 28, 2020, to purchase three (3) base station radio systems to improve interoperable communications capabilities; and
2. Approval of Budget Transfer No. CEO008 increasing appropriations for the Emergency Services Grants subdivision budget by \$36,000 with offsetting revenues by federally funded FY2018 UASI Grant funds (4/5 vote required);
3. Establishment of a capital asset in the amount of \$36,000 for the purchase of three (3) base station radio systems (4/5 vote required);
4. Adopt a resolution under the 2018 Urban Area Security Initiative authorizing the County Executive Officer and the Risk & Emergency Services Manager to take the action necessary to accept and administer this grant and to sign associated modifications and reimbursement forms.

#### **EXECUTIVE SUMMARY**

The City and County of San Francisco (San Francisco) as the fiscal agency for the San Francisco, San Jose and Oakland Urban Area Security Initiative (UASI) group, invited UASI group members to submit sub-grant proposals. To enhance Napa County Operational Area's ability to prevent, protect, respond to and recover from terrorist activity, the Napa members identified the need to purchase and install communications equipment to enhance the region's radio system and radio interoperability. The Napa Operational Area consists of the County and all of its cities. To this end, Napa County applied for and after review of its submission, was notified by San Francisco that

the County's proposal to purchase and install base station radios was accepted and approved. Execution of the sub-grant agreement is necessary to secure \$36,000 in 2018 UASI funds.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	FY2018 UASI Grant Funds will reimburse the grant budget a maximum of \$36,000.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The purchase of base station radios will strengthen interoperable communications capabilities. Previous critical incident and exercise After Action Reports consistently highlighted the need to improve the County's interoperable communications capabilities.
Is the general fund affected?	Yes
Future fiscal impact:	None.
Consequences if not approved:	The lack of base station radios would continue to burden the County's interoperable communications capabilities.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

UASI is a program under the Homeland Security Grant Program to enhance regional preparedness in major metropolitan areas throughout the United States. The UASI program directly supports expanding regional collaboration and is meant to assist participants in their creation of regional systems for prevention, protection, response, and recovery. The San Francisco Bay Area has been designated as one of the ten high-risk areas (Tier 1) in the United States. As a surrounding county, Napa County is included as a Bay Area UASI regional partner and is eligible to receive funds under this program. The City and County of San Francisco is the grantee for these funds and is responsible for executing subgrant agreements for the distribution of the funds to jurisdictions within the Region that apply by submitting project requests.

Napa County applied for and was awarded grant funds in the amount of \$36,000 to purchase base station radios to strengthen interoperable communications capabilities. Previous critical incident and exercise After Action Reports consistently highlighted the need to improve the County's interoperable communications capabilities. The installation of base station radios will greatly enhance the operational areas radio system simulcast footprint and will move the County closer to achieving the goal of creating a radio system capable of sustaining interoperable communications during emergencies. County Communications was consulted prior to applying for the grant

funds, is in complete agreement and is fully prepared to install and optimize the base stations.

The grant terms require the County to pay for and complete procurement prior to receiving reimbursement from the UASI grant funds. Therefore, approval of a budget adjustment in the amount of \$36,000 is requested thereby increasing revenue in the Emergency Services budget.

Staff requests approval of and authorization for Chair to sign the agreements, approval of the budget adjustment, and authorization for the Risk & Emergency Services Manager to execute reimbursement claim forms and any subsequent documentation that may be required following approval of the UASI agreement.

### **SUPPORTING DOCUMENTS**

A . 2018 UASI Board Resolution

CEO Recommendation: Approve

Reviewed By: Helene Franchi