



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 1/29/2019

Agenda Placement: 6C

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Stacie McCambridge for Barry Biermann - Fire Chief
County Fire Department

REPORT BY: Stacie McCambridge, Associate Governmental Program Analyst - (707) 299-1465

SUBJECT: Air Instrumentation - Rescue Team Professional Service Agreement

RECOMMENDATION

County Fire Chief requests approval of and authorization for the Chair to sign an agreement with Air Instrumentation for a maximum of \$12,000 for the term December 1, 2018 through June 30, 2019, with an automatic two-year renewal provision to supply, maintain, and service hazardous materials equipment for the Napa County Rescue Team.

EXECUTIVE SUMMARY

The authorization of this agreement with Air Instrumentation provides for supply, maintenance, and service to hazardous materials equipment; used by the Napa County Fire Rescue Team personnel. This equipment is used by emergency rescue personnel in order to respond safely to emergency incidents that contain airborne toxins not identified to the smell or sight of individuals.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	County Fire Fund
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	These inspections are completed annually. County Fire will continue to

budget for inspecting, testing, and repairing of its Hazmat equipment.

Consequences if not approved: Not approving this contract would hamper the fire departments efforts in the annual inspection of the Hazmat equipment inventory. Maintenance and calibration is required by law and the manufacturer.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Napa County Fire currently utilizes Air Instrumentation for services to maintain County owned air instrumentation and monitors. Hazardous materials incidents can expose emergency responders to dangers that require the use of air-monitoring instruments to operate safely. These dangers can include thermal, radiation and oxygen concentrations and chemical hazards; most are not visible to the naked eye. The equipment is an essential tool for those emergency responders who respond initially to an incident involving potential chemical exposures an anoxic or flammable atmospheres. These monitors will warn of the percentage of the toxic exposure allowing the emergency responders to secure a scene and proceed with proper setup of the situation.

The vendor provides calibration service to ensure County owned air instrumentation equipment is maintained to recognized standards and requirements. This service is required by the law and by the manufacturer.

County Fire has worked with Air Instrumentation in the past and is asking for approval to continue the agreement. Staff is requesting a service agreement for the term December 1, 2018 through June 30, 2019 with a 2 year roll over clause. The effective date reflects dates of services provided prior to the agreement being in place.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Helene Franchi