



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 1/29/2019

Agenda Placement: 10A

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Shelli Brobst for Jennifer Yasumoto - Director
Health & Human Services Comprehensive Services for Older Adults

REPORT BY: Tara Blakley, Supv Staff Services Analyst - 253-4751

SUBJECT: Adoption of a Resolution Approving Amendments to the Napa/Solano Area Agency on Aging (AAA) Oversight Board's Bylaws

RECOMMENDATION

Director of Health and Human Services recommends that the Board of Supervisors receive an update on the Napa/Solano Area Agency on Aging (AAA) and requests adoption of a resolution approving amendments to the AAA Oversight Board's Bylaws.

EXECUTIVE SUMMARY

The Deputy Director of Health and Human Services Agency (HHSA)/Comprehensive Services for Older Adults, Kris Brown will provide an update on the status of the Napa/Solano AAA.

Additionally, on December 10, 2018, the Napa Solano AAA held its first Oversight Board meeting and requested amendments to its bylaws. On January 22, 2019, the Solano County Board of Supervisors approved the Napa/Solano AAA Oversight Board's proposed amendments to its bylaws. The request before the Board of Supervisors is to approve the proposed amendments.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

On September 11, 2018, the Board of Supervisors approved a resolution requesting designation as the Area Agency on Aging (AAA) for the Planning and Service Area 28, as well as the final application to the California Department of Department of Aging, which included the Joint Exercise of Powers with Solano County. The newly formed Napa/Solano AAA includes an Oversight Board, responsible for reviewing data collected and approving a 4-year area plan, as well as recommending contracted services to implement that plan. The Oversight Board will be supported by a 16-member Advisory Council, and staff support will be provided by Solano County, as the lead agency for the AAA. While only 26% of the senior population in the two counties resides in Napa County, there is equal representation on both the Oversight Board and the Advisory Council to ensure quality services to Napa County seniors. The Oversight Board is made up of equal representatives from each County, with each County appointing one member of the Board of Supervisors and two members of the public (at least one of which must be 60 years of age or older). In addition, one at-large member from each County, appointed by the respective Board of Supervisors, and an alternate to attend and vote at meetings, who shall rotate annually.

At the first meeting of the Napa/Solano AAA Oversight Board on December 10, 2018, the Oversight Board requested the following changes to its the draft Napa/Solano AAA Oversight Board bylaws:

- I Article II--Duties and Responsibilities, Section 1, add: "Conduct at a minimum once each fiscal year a public hearing, and discuss and approve a report concerning the activities carried out by the AAA under the current Area Plan, which report shall be submitted annually to both County Boards of Supervisors."
- I Article V--Officers, Section 2, change Election to read: "At the last meeting of every year, the Oversight Board shall elect officers for the following year. The Chair shall be the member of the County Board of Supervisors (or its designee who is a member of the Oversight Board) from the county not represented by the at-large member, as provided in Article III, Section 1 (IV), and the Vice Chair shall be the other member of the County Board of Supervisors (or its designee). Terms for officers shall commence January 1 and be held for one (1) year."
- I Article VI--Amendments, Section 1, change to read: "The bylaws may be amended at any meeting of the Oversight Board by a two-thirds (2/3) vote. Bylaw amendments shall be introduced at a meeting of the Oversight Board at least thirty (30) days prior to the subsequent meeting at which the vote is taken and may be altered after introduction. Except when reading is waived by regular motion adopted by majority vote, all bylaw amendments shall be read in full either at the time of introduction or passage."

On January 22, 2019, the Solano County Board of Supervisors approved the AAA Oversight Board's proposed changes to its bylaws.

SUPPORTING DOCUMENTS

- A . Resolution
- B . 2018 NS AAA Oversight Board Bylaws
- C . 2018 NS AAA Oversight Board Bylaws-tracked

CEO Recommendation: Approve

Reviewed By: Ben Guerrieri