



Agenda Date: 1/29/2008
Agenda Placement: 6M

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Tracy Schulze for Pamela Kindig - Auditor-Controller
Auditor - Controller
REPORT BY: Tracy Schulze, Assistant Auditor-Controller - 299-1733
SUBJECT: Napa County Fair Association Fund

RECOMMENDATION

Auditor-Controller requests the following actions regarding the Napa County Fair:

1. Approval of the proposed budget for the Napa County Fair for the Fiscal Year 2008;
2. Authorization to draw a warrant in the amount of \$31,000 from the Napa County Fair Fund, payable to the Napa County Fair, for the purpose of replenishing their operating fund; and
3. Authorization to approve the transmittal of the 2nd, 3rd and 4th allocations of the Fair's 2008 State Allocation, in the amount of \$31,000 each, upon receipt of said funds by the County Treasurer-Tax Collector.

EXECUTIVE SUMMARY

The Napa County Fair Board of Directors approved the 2008 Budget at their regular meeting on November 14, 2007. The Auditor-Controller requests the approval of the proposed budget for the Napa County Fair Association for fiscal year 2008. In addition, the County Treasurer has received the 1st installment (25%) of \$31,000 from the Millennium Flex Program that needs to be transmitted to the Fair and the Auditor-Controller requests the approval of disbursing these funds. The Auditor-Controller also requests the approval to transmit the 2nd, 3rd and 4th payments upon receipt of said funds by the County Treasurer-Tax collector.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

There is no Environmental Impact for this item.

BACKGROUND AND DISCUSSION

The State of California, Division of Fairs & Expositions requires the Napa County Fair Budget to be approved by the Board of Supervisors. State statutes also specify the process by which funds are transmitted to County Fairs. All allocations are forwarded to the County Treasury for transmittal to the County Fair. The State's Millennium Flex Program Allocation for the Napa County Fair is \$124,000 (\$31,000 per installment) and the first installment is on deposit in the County Treasury. These funds are from a program designated to be used for special projects on the fairgrounds. The Fair is requesting the Board approval for the transmittal of the funds and to release the 2nd, 3rd and 4th installments as the funds are received by the Treasurer.

SUPPORTING DOCUMENTS

- A . Napa County Fair - Proposed Budget Letter
- B . Napa County Fair - 2008 Proposed Budget
- C . Napa County Fair - 1st Payment Request

CEO Recommendation: Approve

Reviewed By: Maiko Klieman