



Agenda Date: 1/29/2008  
Agenda Placement: 6F

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Shelli Brobst for Randolph F. Snowden - Director  
Health & Human Services  
**REPORT BY:** Shelli Brobst, Contracts Analyst - 253-4720  
**SUBJECT:** Adoption of a resolution revising the Bylaws of the Napa County Mental Health Board

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### **RECOMMENDATION**

Director of Health and Human Services requests adoption of resolution approving amendments to the Napa County Mental Health Board's Bylaws as previously approved by the Mental Health Board on December 10, 2007.

### **EXECUTIVE SUMMARY**

Adoption of the resolution will approve revisions to the Napa County Mental Health Board Bylaws. Section 8 of the County of Napa Policy Manual relating to the establishment of County boards, commissions and committees requires that rules and regulations for the conduct of business of the various commissions must be adopted by the Board of Supervisors.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Napa County Mental Health Board (MHB) is appointed by the Board of Supervisors (BOS) to advise the BOS

regarding mental health issues within the County. The MHB provides education and advocacy on mental health issues to the State and within the community, and acts as an oversight board for mental health programs of the Napa County Health and Human Services Agency. The MHB is composed of approximately equal numbers of consumers, family members of consumers, and interested citizens.

The MHB desires to amend its previously BOS-adopted Bylaws in order to maintain consistency of the definitions throughout the Bylaws, to change the maximum number of members of the MHB from 16 to 15, and to clearly define the number of required consumers, family members of consumers and interested citizens pursuant to Welfare and Institutions Code section 5604. On December 10, 2007, the MHB approved the changes to its bylaws. Adoption of the resolution will provide BOS approval of these changes, in accordance with Section 8 of the County of Napa Policy Manual. The changes to the Bylaws include:

- | Article IV, Members of the Mental Health Board
  - | Deleted: a minimum of 10 members and inserted a maximum of 15.
- | Article V, Qualification of Members
  - | Deleted: Two to three individuals who shall be consumers;
  - | Inserted: at least fifty percent of the Board members shall be consumers...or family members of consumers;
  - | Deleted: two to three individuals who shall be family members of consumers;
  - | Deleted: four to seven individuals who shall be interested and concerned citizens from the general public;
  - | Deleted: two members, who may be from any of the above categories, shall reflect the ethnic and cultural diversity of the client population in Napa County.
  - | Deleted: Exceptions to the Qualification Requirements. The Board of Supervisors, following receipt of the recommendations of the Napa County Mental Health Board, if it is not possible to secure membership as specified, and providing the substitutions meet the statutory requirements, may do either of the following: substitute one consumer for one family member of a consumer, and vice versa, or replace two representatives of the public that have an interest in mental health with consumers, or family members of consumers.
- | Article VII, Meetings
  - | Deleted: Notice of all other regular meetings shall not be required; provided however, that posting of the agenda not less than 72 hours prior to the meeting in the manner required by Government Code section 54954.2 shall occur.
- | Article VIII, Officers
  - | Deleted: The office of Chair shall rotate between (1) a consumer of the parents, spouse, or siblings, or adult children of consumer Board members and (2) a non-consumer interested citizen. The office of Vice Chair shall rotate in the same manner. The term "consumer" for purposes of this subsection shall mean an individual who is receiving, or has received in the past, mental health services.
- | Article X, Committees
  - | Deleted: An Annual Report Committee.
- | Article XII, Resignations and Leaves of Absence
  - | Changed the language to read: Any member may resign effective upon giving written notice to the Chair, the Vice Chair or the Secretary of the Mental Health Board with a copy to the Board of Supervisors. A notice which specifies a later time shall be effective upon the date of the resignation set forth in said notice.
- | Exhibit "A"
  - | Deleted: There shall be an equal number of appointees by each member of the Board of Supervisors.

## **SUPPORTING DOCUMENTS**

A . Resolution

B . Bylaws (tracked version)

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita