



Agenda Date: 1/29/2008
Agenda Placement: 6B

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst - 253-4720
SUBJECT: Amendment No. 1 to Agreement with Progress Foundation, Inc. (Transitional Age Youth)

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6902 with Progress Foundation, Inc., revising the budget of the contractor for the Transitional Age Youth Program, with no change to the maximum amount.

EXECUTIVE SUMMARY

Under the current agreement, Progress Foundation provides services to transitional age youth throughout the County, focusing on Latino youth ages 16-24. Approval of the requested amendment will enable the revision of the contractor's budget, shifting funding between budget line items, with no change to the maximum amount of the agreement. Because the funding shift exceeds the agreement's 10% maximum allowable shift between budget line items, Board approval of the requested amendment is required.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Napa County's Mental Health Services Act Community Services and Supports (CSS) Plan was developed by the Health and Human Services Agency's (HHS) Mental Health Division and approved by the State Department of Mental Health in June 2006. HHS's development of the County's CSS Plan included an extensive community planning process to obtain stakeholders' input. This process identified Transitional Age Youth as a critical priority population to receive MHS services through Full Service Partnerships (enrollment-based programs for high-risk individuals). Full Service Partnerships have been identified as a best practice to meet individuals' and families' mental health service needs in a cost-effective manner. The County's CSS Plan includes Full Service Partnerships (FSP) for four target age groups: Youth, Transitional Age Youth, Adults, and Older Adults.

The FSP for Transitional Age Youth provides County-wide wraparound services (a variety of supportive services to improve client outcomes) to transitional age youth with a focus on unserved Latino youth ages 16-24 years who: (1) live anywhere within Napa County or have been placed out-of-County; (2) are severely emotionally disturbed or severely mentally ill; or (3) are at risk of incarceration, out-of-home placement, institutionalization, or homelessness. Services and supports include but are not limited to housing resources, transportation, substance abuse interventions, and employment services.

A formal RFQ/RFP was conducted to determine qualifications and capacity to implement the Transitional Age Youth FSP Program and Progress Foundation was awarded the contract by the Board on October 9, 2007. Progress Foundation has found that the salaries that it initially offered for the FSP staff positions are not sufficiently competitive to attract qualified bilingual/bicultural staff. Progress has submitted a revised budget to offer more competitive salaries for those positions and will offset the increases with decreases in the line item for flexible funding/client supports. This request exceeds the 10% maximum allowable shift between budget line items that can be made without Board approval. Approval of the requested amendment will allow the proposed budget revisions. If the request is not approved, the contractor will continue to have difficulty recruiting staff to provide the program services.

The Agency has an executed Business Associate Agreement on file with this provider.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita