



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 1/24/2017

Agenda Placement: 6L

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Steven Lederer - Director of Public Works
Animal Shelter
REPORT BY: Erika Gamez, Animal Shelter Manager - 707-253-6179
SUBJECT: Acceptance of a donations to the Animal Shelter

RECOMMENDATION

Director of Public Works requests acceptance of a donation in the amount of \$2,000 from Norma Ingalls to the Napa County Animal Shelter and Adoption Center and approval for the Chair to sign a letter of appreciation.

EXECUTIVE SUMMARY

In accordance with Board Resolution No. 05-40 and the Recommended Procedure for the Acceptance and Disbursement of Gifts, Bequests, or Devices for donations in excess of \$1,000, this agenda item has been prepared to accept a donation in the amount of \$2,000 from Norma Ingalls and to send a letter of appreciation for her generous contribution.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Norma Ingalls has donated \$2,000 to the Napa County Animal Shelter and Adoption Center. The donation will be deposited in the Shelter's Operations fund; Fund: 5040, Subdivision: 5040000
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Board of Supervisors can decide not to accept the donation and the animal shelter and adoption center would return the money to Norma Ingalls.

Is the general fund affected? No
Future fiscal impact: There is no impact past the current fiscal year.
Consequences if not approved: The money will be returned to the donor and the Animal Shelter and Adoption Center will not benefit from this donation.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Norma Ingalls has given a donation of \$2,000 to assist with the Napa County Shelter and Adoption Center's general fund. Staff requests acceptance of this donation and authorization to send the attached letter of appreciation.

SUPPORTING DOCUMENTS

A . Thank you Letter

CEO Recommendation: Approve

Reviewed By: Bret Prebula