



Agenda Date: 1/24/2006  
Agenda Placement: 6K

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

---

**TO:** Board of Supervisors  
**FROM:** Michael Stoltz for Robert Peterson - Director  
Public Works  
**REPORT BY:** Gladys Coil, Staff Services Analyst II, 259-8603  
**SUBJECT:** Approval of Amended Agreement with the Department of General Services for a Winter Shelter

---

### **RECOMMENDATION**

Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6536 with the State of California amending the location from Building B to Building C at the Napa State Hospital for the operation of the winter shelter.

### **EXECUTIVE SUMMARY**

On November 1, 2005 the Board approved a lease with the State of California Department of General Services to lease space at Napa State Hospital, Building B, Napa, California, to operate the winter shelter.

On November 21, 2005, the Department of General Services sent a revised lease reflecting an alternate location Building 175 (C Ward) located at Napa State Hospital, 2100 Napa-Vallejo Highway, Napa, California. The change in location became necessary due to the fire inspector not approving Building 174 (B Ward) for occupancy. All of the terms of the original agreement remain the same.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Social Services
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The winter shelter lease was approved on November 1, 2005. This revised lease offers a new fire inspector approved location with the terms of the previously approved lease remaining the same.

---

Is the general fund affected? Yes

Future fiscal impact: The lease with the State ends March 31, 2010.

Consequences if not approved: There will be no winter shelter available.

Additional Information: The costs associated with the fiscal Year 2005-2006 winter shelter will be \$77,756 for CANV, \$8,640 for NSH and \$3,800 for NCTPA.

### **ENVIRONMENTAL IMPACT**

**Categorical Exemption Class 3:** New construction or conversion of small structures.

### **BACKGROUND AND DISCUSSION**

The Board approved a lease agreement with the State for the term November 1, 2005 through March 21, 2010 to use space annually at Napa State Hospital, Building B, to operate an emergency winter shelter. The lease provides for operation of the shelter and payment of rent from November 1 through March 31 each year.

On November 21, 2005, the Department of General Services issued an amended lease reflecting an alternate location, Building 175 (C Ward), at the State Hospital. The change in location became necessary due to the Fire Inspector not approving the unsprinklered Building 174 (B Ward) for occupancy. All other terms and conditions of the original agreement remain the same.

The building will consist of one large room with one alcove, one common men's bathroom and one single women's bathroom. Disabled access will be provided. The shelter will be staffed to ensure that shelter residents remain in the area surrounding the shelter.

### **SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Andrew Carey