



NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randy Snowden - Director
Health & Human Services
REPORT BY: Alice Hughey, Chief Fiscal Officer, 253-4616
SUBJECT: Establishment of designation in relation to the CDBG grant for Bella Drive property

RECOMMENDATION

Director of Health and Human Services requests authorization to establish a designation in the amount of \$19,200 required by the City of Napa Housing Authority's Community Development Block Grant for the removal of a pool at 1046 Bella Drive in Napa, to be funded from the General Fund's fund balance.

EXECUTIVE SUMMARY

In the event the property acquired by the County and located at 1046 Bella Drive, Napa, California, is not used for the stated social rehabilitation and housing programs for the period of five years, the City of Napa Housing Authority's Community Development Block Grant requires a proportionate repayment of the total grant amount. The requested action authorizes the establishment of a designation in the amount of \$19,200 as required by the Grant.

FISCAL IMPACT

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| Is there a Fiscal Impact? | Yes |
| Is it currently budgeted? | No |
| What is the revenue source? | General Fund - fund balance |
| Is it Mandatory or Discretionary? | Discretionary |
| Discretionary Justification: | This action establishes a designation in the amount of \$19,200 to be used to repay the City of Napa Housing Authority a proportionate share of a Community Development Block Grant in the event that property acquired by the County and located at 1046 Bella Drive, Napa, California, is not used for the stated social rehabilitation and housing programs for a period of five years. Since the County expects to use the property for the stated |

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| | purpose for the foreseeable future, it is not anticipated that the designation will be expended. |
| Is the general fund affected? | Yes |
| Future fiscal impact: | The amount in the designation will be proportionately decreased at the end of each fiscal year over five years, until the balance is zero. The amount the designation is reduced by each year will revert to the General Fund. |
| Consequences if not approved: | The County will be in breach of its agreement with the City of Napa Housing Authority. |
| Additional Information: | None |

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Services located at the County's site on Third and Coombs are being relocated because the County-City Parking Garage is to be constructed on the site. The County has acquired property at 1046 Bella Drive, Napa, California, for the purpose of enabling the timely relocation of County social rehabilitation and housing programs currently provided by the Progress Foundation, Inc. at 720-730 Randolph Street. The Bella Drive property is being renovated to conform with state and local requirements for facilities providing such programs.

On January 10, 2005, the Board authorized a \$19,200 funding agreement with the City of Napa Housing Authority for the removal of a pool on the Bella Drive property. The City of Napa had applied for a grant under the Community Development Block Grant (CDBG) Capital Improvement Grant Program to fund the pool removal. This agreement includes a requirement that, in the event that the property is not used for the stated social rehabilitation and housing programs for the period of five years, the County must repay the City of Napa Housing Authority a proportionate share of the CDBG grant, based on the time the property was actually used for its intended purpose. The establishment of a designation in the amount of \$19,200 to be used to repay the City of Napa, if necessary, is thus required. The amount in the designation will be decreased proportionately at the end of each fiscal year over the next five years.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve
Reviewed By: Lorenzo Zialcita