



Agenda Date: 1/24/2006
Agenda Placement: 6E

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors
FROM: Shelli Brobst for Randolph F. Snowden - Director
Health & Human Services
REPORT BY: Shelli Brobst, Contracts Analyst, 253-4720
SUBJECT: Amendment No. 1 to Agreement with Allen, Shea & Associates

RECOMMENDATION

Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 6410 with Allen, Shea & Associates increasing the amount by \$28,220 for a new maximum of \$95,000 to serve as project manager and consultant for the County's Mental Health Services Act Plan (Proposition 63).

EXECUTIVE SUMMARY

Allen, Shea & Associates serves as project manager and consultant to Napa County for the implementation of the Mental Health Services Act (Proposition 63) program plan. The amendment increases the maximum compensation to allow the contractor to complete the initial planning process.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Mental Health
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Mental Health Services Act Funding Request submitted to DMH provides sufficient funding to continue contract activities through June 30, 2006.
Is the general fund affected?	No
Future fiscal impact:	The agreement terminates June 30, 2006.
Consequences if not approved:	Existing County staff do not have the necessary available time and/or

experience to adequately prepare a plan of this magnitude. Without this amendment, our ability to complete the planning process and access additional funds for expanding mental health services may be jeopardized.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Proposition 63, the Mental Health Services Act (MHSA), which became law on January 1, 2005, is designed to "expand mental health services" in California with funding provided for prevention and early intervention, services to children, services to adults and older adults, education and training, and innovative programs. Funds must be used to expand, not supplant, services or county funds. To receive this funding, Napa County Mental Health must submit to the State Department of Mental Health (DMH) and/or the Oversight and Accountability Commission for approval of a three-year expenditure plan, to be updated at least annually. The plan must be developed with local stakeholder input and completed for submission to the DMH by June 30, 2006.

In Fiscal Year 2004-2005 Napa County received \$95,780 in initial planning funds and expects to receive an additional equal amount in Fiscal Year 2005-2006 for extended planning activities designed to develop a local MHSA implementation plan. Since the community planning funds request was not submitted and approved until the last quarter of Fiscal Year 2004-2005, the majority of the planning activities through this agreement have occurred in Fiscal Year 2005-06, which requires the annual contract maximum to be increased to accommodate that demand. In addition, the DMH has allowed the counties to request an extension of community planning funds up to the initial amount distributed to continue planning and implementation activities for the MHSA Community Services and Supports three-year plan, which will require the project manager's involvement.

Allen, Shea & Associates was chosen for this project because of its experience working successfully on similar projects with HHS. Under this agreement, Allen Shea & Associates:

- | serves as the project manager for the county's MHSA plan;
- | writes the county's three-year expenditure plan for the MHSA;
- | facilitates and participates in monthly county, consumer and family representative group meetings;
- | compiles county and community needs assessment data;
- | assists in community MHSA implementation planning activities;
- | coordinates public hearings on the MHSA; and
- | provides for payment of childcare, meals, housing and transportation assistance to enable family and consumer representatives to participate in monthly meetings, trainings and conferences.

Currently, the draft three-year plan has been posted for public review and comment. A final version of the three-year plan will be presented to the Board prior to submission to DMH. Once approved, Napa County Mental Health program must continue planning for program implementation, which is proposed for April 1, 2006. The agreement is being amended to increase the contract maximum to accommodate the additional extension of planning funds and allow for completion of the contractor's work in the planning and implementation process.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Lorenzo Zialcita