



AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday January 23, 2007 9:00 A.M.

Brad Wagenknecht
District 1

Mark Luce
District 2

Diane Dillon
District 3

Bill Dodd
District 4

Harold Moskowitz
District 5

Nancy Watt
County Executive Officer

Mary Jean McLaughlin
Acting Clerk of the Board

Robert Westmeyer
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580 (253-6088TDD).

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

Check with the Clerk of the Board to view any additional documents that may have been filed related to any item on this agenda.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name, address, and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.co.napa.ca.us

1. **CALL TO ORDER; ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **PRESENTATIONS AND COMMENDATIONS**
4. **PUBLIC COMMENT**

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

5. **DEPARTMENT HEADS' REPORTS AND ANNOUNCEMENTS**
6. **CONSENT ITEMS**

Law & Justice

- A. Chief Probation Officer requests approval of the following actions related to juvenile drug court services for youth and their families:
 1. Authorization for the Chair to sign Amendment No. 2 to Agreement No. 6600 with the Loyd Wolfe Juvenile Justice Network increasing the amount by \$52,451 for a new maximum of \$232,545 for the term January 23, 2007 through June 30, 2007; and
 2. Budget Transfer No. 37 increasing appropriations in the Probation Budget by \$52,451 with offsetting revenues from the Juvenile Justice Crime Prevention Act (JJCPA). (4/5 vote required)

Public Safety

- B. Sheriff requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 3220 with the City of American Canyon for a maximum of \$3,519,262 for the term July 1, 2006 through June 30, 2011 for the provision of law enforcement services.

Human Services

- C. Director of Health and Human Services Agency and Human Resources Director request adoption of a resolution amending the Departmental Allocation List for the Mental Health Division of the Health and Human Services Agency, effective January 23, 2007, with no net increase in FTE's, as follows:
 1. Delete: two (2) Medical Secretary, one (1) Psychiatric Nurse, one (1) Senior Mental Health worker; and
 2. Add: two (2) Secretary, one (1) flexibly staffed Emergency Response Counselor - Registered/Emergency Response Counselor - Licensed, one (1) flexibly staffed Mental Health Counselor/Mental Health Counselor - Registered/Mental Health Counselor - Licensed.

- D. Director of Health and Human Services Agency and Human Resources Director request the following actions related to Fiscal Year 2006-2007 funding for the Substance Abuse and Crime Prevention Act of 2000:
1. Acceptance of supplemental funding from the State Department of Alcohol and Drug Programs in the amount of \$118,592 for Offender Treatment Programs (OTP);
 2. Budget Transfer No. 36 increasing appropriations by \$118,592 in the Substance Abuse Division with offsetting revenue from the Offender Treatment Programs to fund salaries and contract expenditures;
 3. Adoption of a resolution amending the Departmental Allocation List for the Substance Abuse Services Division adding one (.5 FTE) Alcohol and Drug Counselor III Limited Term (LT) position through November 30, 2007, effective January 23, 2007; and
 4. Approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 4924 with Alternatives for Better Living, Inc., increasing the amount by \$87,285 for a new maximum of \$147,285, and revising the Scope of Work to provide additional substance abuse services.
- E. Director of Health and Human Services Agency and Human Resources Director request adoption of a resolution amending the Departmental Allocation List for the Public Administrator/Public Guardian/Public Conservatorship Division adding one (.5 FTE) Probate Assistant, effective January 23, 2007.
- F. Director of Health and Human Services Agency and Human Resources Director request adoption of a resolution amending the Departmental Allocation List for the Administration Division of the Health and Human Services Agency deleting one (1) Principal Quality Management Specialist and adding one (1) (M) Assistant Manager - Quality Management, effective January 23, 2007.

General Admin & Finance

- G. Human Resources Director requests adoption of a resolution approving a Side Letter Agreement with SEIU Local 614 - NAPE authorizing the reimbursement to Information Technology Services (ITS) Department employees for use of personally owned Personal Digital Assistant (PDA) devices.
- H. Human Resources Director requests adoption of a resolution approving a Side Letter Agreement with SEIU Local 614 - NAPE authorizing the recoupment of overpayments made to specified County employees.

- I. Human Resources Director requests adoption of a resolution regarding the following in connection with the Human Resources and Information Technology Services Divisions of the County Executive Office, effective January 23, 2007:
1. Amend the Departmental Allocation List for the Information Technology Division to delete one (1) Information Systems Specialist I/II/Senior;
 2. Amend the Departmental Allocation List for the Human Resources Division to add one (1) (M) Training and Organizational Development Officer;
 3. Amend the Table and Index of Classes to add Training and Organizational Development Officer; and
 4. Amend appropriate personnel policies to add reference to the management classified Training and Organizational Development Officer class.
- J. County Executive Officer requests approval for the Arts Council of Napa Valley (ACNV) to submit an application to the California Arts Council to receive the State Local Partnership Program grant in the amount of \$15,000 to be used as ACNV's general operating support funds.
- K. County Executive Officer and County Counsel request approval to join the City of Palos Verdes Estates as a co-test claimaint with the Commission on State Mandates to establish reimbursement for costs associated with binding arbitration.

7. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR

8. SET MATTERS OR PUBLIC HEARINGS

A. 9:00 AM

Recess to the Board of Equalization Meeting (See BOE Agenda).

B. 10:00 AM

Auditor-Controller and Bartig, Basler & Ray, Certified Public Accountants, to present and request acceptance of the County of Napa Comprehensive Annual Financial Report, County of Napa Single Audit Report, and the County of Napa Management Report for Fiscal Year 2005-2006.

C. 10:10 AM

Recess to the In-Home Supportive Services (IHSS) Public Authority of Napa County special meeting (See IHSS Agenda).

D. 10:15 AM

Recess to the Napa County Flood Protection and Watershed Improvement Authority (NCFPWIA) special meeting (See NCFPWIA Agenda).

E. 1:30 PM

Recess to the Napa County Flood Control and Water Conservation District (NCFCWCD) special meeting (See NCFCWCD Agenda).

9. ADMINISTRATIVE ITEMSHuman Services

- A. Director of Health and Human Services Agency requests discussion and possible action on the following proposals regarding the Fiscal Year 2007-2008 allocation of Tobacco Master Settlement Agreement (MSA) Funds:
1. Funding Guidelines for the Tobacco Master Settlement Agreement Grant Program for Fiscal Year 2007-2008;
 2. Process for Distribution of Tobacco Master Settlement Agreement Funding for Fiscal Year 2007-2008; and
 3. Solicitation and processing of applications for Tobacco Master Settlement Agreement Grant funds for Fiscal Year 2007-2008.

General Admin & Finance

- B. County Executive Officer requests approval of:
1. Proposed Budget Policies to guide the preparation and administration of the County's Fiscal Year 2007-2008 Budget; and
 2. Proposed Fiscal Year 2007-2008 Budget Calendar.

10. LEGISLATIVE ITEMS**11. BOARD OF SUPERVISORS' COMMITTEE REPORTS AND ANNOUNCEMENTS****12. BOARD OF SUPERVISORS' FUTURE AGENDA ITEMS****13. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS****14. CLOSED SESSION**

- A. **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9: (One case)

B. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency Designated Representatives: Mark Gregersen, Human Resources Director

Employee Organization: Deputy Sheriffs' Association (Law Enforcement Unit & Supervisory Unit of the County of Napa)

15. ADJOURNMENT

**ADJOURN TO BOARD OF SUPERVISORS' REGULAR MEETING, TUESDAY, JANUARY 30, 2007
AT 9:00 A.M.**