



A Tradition of Stewardship
A Commitment to Service

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS

Tuesday January 14, 2014 9:00 A.M.

Brad Wagenknecht
District 1

Mark Luce
District 2

Diane Dillon
District 3

Bill Dodd
District 4

Keith Caldwell
District 5

Nancy Watt
County Executive Officer

Gladys I. Coil, CCB
Clerk of the Board

Minh Tran
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets each Tuesday at 9:00 A.M. at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580 (253-6088TDD).

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 310, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. **CALL TO ORDER; ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES**
4. **PRESENTATIONS AND COMMENDATIONS**
5. **PUBLIC COMMENT**

In this time period, anyone may address the Board of Supervisors regarding any subject over which the Board has jurisdiction but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be at the discretion of the Chair. As required by Government Code, no action or discussion will be undertaken on any item raised during this Public Comment period.

6. **DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**
7. **CONSENT ITEMS**

Law & Justice

- A. Chief Probation Officer requests authorization to accept a \$25,000 donation to the Probation Department from the Van Loben Sels/Remberock Foundation.

Community Resources & Infrastructure

- B. Agricultural Commissioner/Sealer of Weights and Measures requests approval of and authorization for the Chairman to sign an agreement with the California Department of Food and Agriculture (CDFA) for a maximum of \$2,400 for the term January 1, 2014 through June 30, 2014 for reimbursement of expenditures for activities associated with initial inspections of assigned junk dealer recycle establishments.
- C. Director of Public Works requests approval of and authorization for the Chairman to sign an agreement with TLCD Architecture for a maximum of \$1,489,139 for the term January 14, 2014 through June 30, 2014, with an automatic term extension provision, for architectural/engineering and associated services for the relocation of the Health and Human Services Agency to 2751 Napa Valley Corporate Way.
- D. Director of Public Works requests approval of and authorization for the Chairman to sign Amendment No. 2 to Agreement No. 7069 with BlackTalon Enterprises, Inc., increasing the maximum amount by \$21,078 for a new maximum of \$168,592, incorporating a term end date of June 30, 2017, and amending the scope of work to include the recently purchased property located at 2751 Napa Valley Corporate Drive.

General Admin & Finance

- E. County Counsel and the Napa County Deferred Compensation Board of Control request adoption of an amended resolution amending and restating the 401(a) Retirement Savings Plan.
- F. Director of Housing and Intergovernmental Affairs requests approval of:
1. Budget Transfer No. CEO 005 appropriating \$210,895 in the Housing and Intergovernmental Affairs subdivision budget with offsetting revenues for Napa Pipe related consulting services; (4/5 vote required)
 2. Amendment No. 7 to Revenue Agreement No. 7198 with Napa Redevelopment Partners, LLC increasing the amount by \$143,745, increasing the fiscal year total to \$410,895 for Napa Pipe related expenses; and
 3. Amendment No. 1 to Agreement No. 7895 with Gibson, Dunn & Crutcher, LLP increasing the amount by \$50,000 for a new contract maximum of \$150,000 and adding service hours and an associate to the scope of services.
- G. Director of Human Resources and Interim Director of Planning, Building and Environmental Services request adoption of a resolution amending the Departmental Allocation for the Department of Planning, Building and Environmental Services, effective January 14, 2014, as follows:
1. Amend the Building Division Departmental Allocation list by
 - a. Deleting one (1.0 FTE) Office Assistant I/II*, and
 - b. Adding one (1.0 FTE) Permit Technician.
 2. Amend the Planning Division Departmental Allocation list by adding two (1.0 FTE) Planner II/III**
 3. Amend the Environmental Health Division Departmental Allocation list by adding one (0.5 FTE) Environmental Health Specialist I/II**.
- * Vacant Position
** Flexibly Staffed
- H. County Executive Officer requests two (2) appointments to the Measure A Financial Oversight Committee (FOC) of Jill Barwick representing the Napa County Taxpayers Association with the term of office to commence immediately and expire June 30, 2016 and Michael Bunch representing the Town of Yountville with the term of office to commence immediately and expire June 30, 2015.

8. DISCUSSION OF ITEMS REMOVED FROM THE CONSENT CALENDAR**9. SET MATTERS OR PUBLIC HEARINGS****A. 9:10 AM PUBLIC HEARING**

First reading and intention to adopt an ordinance amending Chapter 1.08 of Title 1 of the Napa County Code, adjusting the boundaries of the 3rd and 4th supervisor districts.

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

B. 9:15 AM PUBLIC HEARING

Consideration and possible action regarding an appeal filed by Elegance Properties, LLC to a decision by the Napa County Planning Commission on November 20, 2013 to approve Use Permit No. P12-00419 to construct a telecommunications tower at 2046 Big Ranch Road, Napa, CA 94558 within an Agricultural Preserve (AP) Zoning District. (Assessor's Parcel No. 038 -190-008)

ENVIRONMENTAL DETERMINATION: Denial of the appeal and approval of the use permit qualifies as a Class 3 Categorical Exemption ("New Construction or Conversion of Small Structures") which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15303.

Upholding the appeal and denying the use permit constitutes an exception to the California Environmental Quality Act (CEQA), as CEQA does not apply to projects which a public agency rejects or disapproves. See 14 CCR 15270(a).

10. ADMINISTRATIVE ITEMSGeneral Admin & Finance

- A. Auditor-Controller to present and request acceptance of the County's Comprehensive Annual Financial Report (CAFR) and County's Single Audit Report for the fiscal year ended June 30, 2013.

11. LEGISLATIVE ITEMS**12. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS****13. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS****14. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS****15. CLOSED SESSION****16. ADJOURNMENT**

ADJOURN TO THE BOARD OF SUPERVISORS SPECIAL MEETING, TUESDAY, JANUARY 28, 2014 AT 8:00 A.M.

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON JANUARY 10, 2014 BY 5:00 PM. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Gladys I. Coil (By e-signature)
GLADYS I. COIL, Clerk of the Board