



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 1/14/2014

Agenda Placement: 7D

NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

TO: Board of Supervisors

FROM: Steven Lederer - Director of Public Works
Public Works

REPORT BY: Carlos Solorio, Staff Services Analyst - 707-259-8603

SUBJECT: Amendment No. 2 to Agreement 7069 with BlackTalon Enterprises, Inc.

RECOMMENDATION

Director of Public Works requests approval of and authorization for the Chairman to sign Amendment No. 2 to Agreement No. 7069 with BlackTalon Enterprises, Inc., increasing the maximum amount by \$21,078 for a new maximum of \$168,592, incorporating a term end date of June 30, 2017, and amending the scope of work to include the recently purchased property located at 2751 Napa Valley Corporate Drive.

EXECUTIVE SUMMARY

BlackTalon Enterprises Inc. provides security services to the various County facilities. This amendment will allow for the inclusion of the recently purchased property located at 2751 Napa Valley Corporate Drive, in the existing agreement, with related compensation adjustments, and will set a term end date to the ongoing contract.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Property Management
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Security services are necessary to protect County staff and infrastructure.
Is the general fund affected?	Yes

Future fiscal impact: The additional cost of security for the new facility will be budgeted in the Property Management budget and included in the six month estimate revisions.

Consequences if not approved: If not approved, the County would need to absorb costs resulting from potential vandalism at the site or develop an alternative plan.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Since July 1, 2008, BlackTalon Enterprises Inc. provides security services to County owned facilities. On December 19, 2013, the County of Napa acquired a new facility, located at 2751 Napa Valley Corporate Drive to house the Health and Human Services Agency. This amendment allows for the inclusion of the new property in the existing security services agreement. Also, Agreement 7069 with BlackTalon Enterprises does not have a term end date, and Amendment No. 2 will provide a term end date allowing the County to obtain competitive service pricing when the contract expires.

SUPPORTING DOCUMENTS

None

CEO Recommendation: Approve

Reviewed By: Molly Rattigan