

AGENDA

NAPA COUNTY BOARD OF SUPERVISORS



A Tradition of Stewardship
A Commitment to Service

Napa County Public Improvement Corporation
Silverado Community Services District
Monticello Public Cemetery District
In-Home Support Services Public Authority of Napa County
Lake Berryessa Resort Improvement District
Napa Berryessa Resort Improvement District
Napa County Housing Authority
Napa County Groundwater Sustainability Agency

Tuesday January 12, 2021 9:00 A.M.

Brad Wagenknecht
District 1

Ryan Gregory
District 2

Diane Dillon
District 3

Alfredo Pedroza
District 4

Belia Ramos
District 5

Minh C. Tran
County Executive Officer

Jose Luis Valdez
Clerk of the Board

Jeffrey M. Brax
County Counsel

GENERAL INFORMATION

The Board of Supervisors meets as specified in its adopted annual calendar on Tuesdays at 9:00 A.M. in regular session at 1195 Third Street, Suite 305, Napa, California 94559. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Clerk of the Board of the Napa County Board of Supervisors. Requests for disability related modifications or accommodations, aids or services may be made to the Clerk of the Board's office no less than 72 hours prior to the meeting date by contacting (707) 253-4580.

The agenda is divided into three sections:

CONSENT ITEMS - These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

SET MATTERS - PUBLIC HEARINGS - These items are noticed hearings, work sessions, and items with a previously set time.

ADMINISTRATIVE ITEMS - These items include significant policy and administrative actions and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, if the time for hearing SET MATTERS has not arrived, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Board of Supervisors which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, at the time of such distribution, in the office of the Clerk of the Board of Supervisors, 1195 Third Street, Suite 305, Napa, California 94559, Monday through Friday, between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or County staff and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

This is a simultaneous meeting of the Board of Supervisors of Napa County, the Napa County Public Improvement Corporation, the Silverado Community Services District, the Monticello Public Cemetery District, the In-Home Support Services Public Authority of Napa County, the Lake Berryessa Resort Improvement District, the Napa Berryessa Resort Improvement District, the Napa County Housing Authority and the Napa County Groundwater Sustainability Agency.

The five District Supervisors also serve as the Board of Directors of the Napa County Public Improvement Corporation, Board of Trustees of the Silverado Community Services District, the Board of Trustees of the Monticello Public Cemetery District, the Members of the Board of the In-Home Support Services Public Authority of Napa County, the Members of the Board of the Lake Berryessa Resort Improvement District, the Members of the Board of the Napa Berryessa Resort Improvement District, the Board of Commissioners of the Napa County Housing Authority, and the Board of Directors of the Napa County Groundwater Sustainability Agency. Each of the foregoing entities is a separate and distinct legal entity. The Board welcomes you to attend its meetings that are generally scheduled on Tuesdays at 9:00 a.m. Your interest is encouraged and appreciated.

PLEASE NOTE: IN ACCORDANCE WITH NEW COVID-19 GUIDANCE FROM THE STATE OF CALIFORNIA AS OF 12/03/2020, IN-PERSON ATTENDANCE AT BOARD OF SUPERVISORS MEETINGS IS TEMPORARILY NOT PERMITTED. PLEASE SEE INSTRUCTIONS BELOW FOR VIRTUAL/TELEPHONIC ATTENDANCE.

How to Watch or Listen to Napa County Board of Supervisors Meetings

The Board realizes that not all County residents have the same ways to stay engaged, so several alternatives are offered. Please watch or listen to the Board of Supervisors meeting in one of the following ways:

1. **Watch on your TV** - Napa Valley TV Channel 28 (programming subject to local pre-emption rules and schedules).
2. **Listen on your cell phone via Zoom** at 1-669-900-6833 then enter Meeting ID **842-343-169** once you have joined the meeting.
3. **Watch via the Internet** – view the Live Stream
 - a. via Zoom at the following link: <https://www.zoom.us/join>
then enter Meeting ID **842-343-169**.
 - b. via Granicus by clicking on the following link:
http://napa.granicus.com/ViewPublisher.php?view_id=2

4. You may submit public comment for any item that appears on the agenda, or general public comment for any item or issue that does not appear on the agenda, as follows:

Via email: send your comment to the following email address:

publiccomment@countyofnapa.org. **EMAILS WILL NOT BE READ ALOUD.**

Emails received by 8:00 AM on Tuesdays will be posted online. Emails received during board meetings will be posted *after* the meeting. All emails become part of the permanent record.

Via telephone: please call the Board of Supervisors Public Comment Line at **(707)-299-1776**.

Please mute all audio devices and do no use the speakerphone to prevent echoing.

Please provide your name and the agenda item on which you are commenting. Calls will be placed on hold and heard in the order received. These measures exceed all legal requirements for participation and public comment, including requirements imposed by the Ralph M. Brown Act and Executive Order N-29-20 and N-33-20.

1. **CALL TO ORDER; ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **APPROVAL OF MINUTES**
4. **PRESENTATIONS AND COMMENDATIONS**
5. **DEPARTMENT HEADS REPORTS AND ANNOUNCEMENTS**
6. **CONSENT ITEMS - SPECIAL DISTRICTS**

A. Napa County Housing Authority (NCHA) regular meeting.

B. Napa County Housing Authority

Executive Director and Deputy Secretary request adoption of the 2021 meeting calendar resolution.

C. Executive Director requests the following:

1. Approval of Budget Adjustment No. NCH001 establishing fixed assets in the amount of \$6,420 each for the purchase of a commercial freezer in the following subdivisions with offsetting revenue in Donations and Contributions (4/5 vote required):
 - a. River Ranch Farmworker Center
 - b. Calistoga Farmworker Center
 - c. Mondavi Farmworker Center; and
2. Acceptance of a donation totaling \$19,260 for three fixed assets from the St. Helena Farmworker Committee.

7. DISCUSSION OF ITEMS PULLED FROM CONSENT CALENDAR - SPECIAL DISTRICTS

8. ADMINISTRATIVE ITEMS - SPECIAL DISTRICTS

9. SET TIME MATTERS OR PUBLIC HEARING - SPECIAL DISTRICTS

10. CONSENT ITEMS

Public Safety

- A.** Sheriff requests approval of and authorization for the Chair to sign an Agreement with Zonehaven Inc., at no cost to the county, for the term December 31, 2020 through December 30, 2025 for an emergency management software platform.

Human Services

- B.** Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Revenue Agreement No. 170142B with the California Department of Health Care Services integrating the Substance Abuse Prevention Treatment Block Grant (SABG) requirements into the performance requirements the County must meet in providing mental

health and substance use disorder services to the community.

- C. Director of Health and Human Services requests approval of and authorization for the Chair to sign the renewal of Revenue Agreement No. 180182B with the Department of Health Care Services for a maximum of \$24,000,000 for the term July 1, 2020 through June 30, 2023 for alcohol and drug programs approved in the Napa County Drug Medi-Cal Organized Delivery System (ODS) Waiver Pilot Implementation Plan.
- D. Director of Health and Human Services requests approval of and authorization for the Chair to sign Amendment No. 1 to Agreement No. 200128B with Innovative Health Solutions (formerly Healthy Cooking With Kids, Inc.) increasing the maximum payable for Federal Fiscal Year 2019-2020 (October 1, 2019 through September 30, 2020) by \$10,000 for a new maximum of \$143,352, revising Specific Term and Condition 3.1, amending the Compensation exhibit to provide project coordination and implementation of a California Department of Public Health grant scope of work, convene community partners to develop a Community Nutrition Action Plan, provide nutritional education to low income residents and coordinate a sugar-free beverages campaign.
- E. Director of Health and Human Services requests approval of and authorization for the Chair to sign an Agreement with Community Health Initiative Napa County, Inc. for a maximum of \$100,000 for the term January 1, 2021 through December 31, 2021 to provide Medi-Cal Outreach, Enrollment and Retention services under the Medi-Cal Navigators Project.
- F. Director of Health and Human Services requests approval of and authorization for the Chair to sign a Revenue Memorandum of Understanding with Partnership HealthPlan of California in the amount of \$153,951 for the term January 1, 2021 through December 31, 2022 to provide funding for the Behavioral Health Integration Incentive Program.

Community Resources & Infrastructure

- G. Agricultural Commissioner/Sealer of Weights and Measures requests approval and authorization for the Chair to sign a revenue agreement with the California Department of Food and Agriculture (CDFA) for a maximum of \$32,000 for the term January 15, 2021 through June 30, 2022 for reimbursement of expenditures associated with protecting the biodiversity of native ecosystems and abatement of noxious weed and other invasive plant infestations within the County of Napa.
- H. Director of Public Works requests approval of and authorization for the Chair to sign Amendment No. 2 to Lease Agreement No. 200327B with Alvah Contractors, Inc. to extend the term of the Agreement to use the covered pavilion at the Calistoga Fairgrounds for parking and materials storage to May 31, 2021, with a monthly rental amount of \$3,000.

General Admin & Finance

- I. Auditor-Controller requests acceptance of the Audit Report for the Napa County Local Transportation Fund for the fiscal year ended June 30, 2020 issued by Brown Armstrong, LLP.
- J. Auditor-Controller to request acceptance of the Agreed-upon Procedures Report for the appropriation limit calculations for fiscal year 2019-20.
- K. Director of Housing and Homeless Services requests approval of and authorization for the Chair to sign Amendment No. 4 to Agreement No. 200351B with Emergency Construction Services, increasing the contract maximum by \$500,000 for a total of \$1,300,000 for COVID-19 compliant custodial and sanitization services to assist with the prevention of the spread of COVID-19.

- L.** Director of Housing and Homeless Services requests approval of Budget Transfer No. CEO014 increasing appropriations in the Housing and Homeless Services division by \$325,000 with an offsetting reduction in Appropriations for Contingencies to provide budget authority to operate Isolation and Quarantine facilities through March 31, 2021 (4/5 vote required).
- M.** Director of Housing and Homeless Services requests authorization for the Director of Housing and Homeless Services or the County Executive Officer to submit the following grant applications and sign subsequent documents as follows:
1. A grant application in the amount of \$160,645 on behalf of Napa County for rental assistance and housing support services;
 2. A grant application in the amount of \$250,000 on behalf of the Napa City & County Continuum of Care for rental assistance and housing support services; and
 3. To sign subsequent loan documents and agreements with the State of California and the Continuum of Care regarding these two grant applications.
- N.** County Executive Officer/Purchasing Agent requests the following:
1. Declare Asset No. 25071, a Self Contained Breathing Apparatus (SCBA) Compressor as surplus and no longer required for public use; and
 2. Authorize the Purchasing Agent to dispose of Asset No. 25071 and approximately 1,100 air cylinders.
- O.** County Executive Officer and Auditor-Controller requests approval of Budget Transfer No. CEO015 increasing appropriations by \$7,090,653 million with offsetting revenue from the CARES Act to provide continued response activities required as a result of the COVID-19 pandemic. (4/5 Vote Required)
- P.** County Executive Officer requests appointment of the following applicant to fill a term due to a resignation on the Napa County Assessment Appeals Board with terms to commence immediately and expire September 7, 2022:
- | <u>Name</u> | <u>Representing</u> |
|--------------|---|
| Donald Chase | Property Appraiser Certified by the Board of Equalization |
- Q.** County Executive Officer requests reappointment of Barbara Pahre to serve as the Board of Supervisors' representative on the Golden Gate Bridge, Highway and Transportation District with the term to commence immediately and expire January 1, 2023.

11. DISCUSSION OF ITEMS PULLED FROM THE CONSENT CALENDAR

12. ADMINISTRATIVE ITEMS

Community Resources & Infrastructure

- A.** Director of Planning, Building and Environmental Services requests initiation of a General Plan Amendment to update the Housing Element for the 2023-2031 Sixth Cycle Planning Period in accordance with State law.

General Admin & Finance

- B. County Executive Officer requests approval of the Napa County Arts & Culture Advisory Committee (ACAC) amended grant guidelines for the FY 2021-22 grant award cycle.

13. SET MATTERS OR PUBLIC HEARINGS**A. 9:05 AM**

Presentation by Dr. Karen Relucio, the County's Public Health Officer and discussion regarding the Coronavirus (COVID-19) situation, for Board direction and possible action.

B. 1:30 PM PUBLIC HEARING

Consideration and possible direction regarding an appeal filed by Robert Barbarick on behalf of Balloons Above the Valley to a decision by the Napa County Planning Commission to deny Use Permit No. P19-00303 requesting daily launching of up to eight hot air balloons year round and related activities between the hours of 6:00 a.m. and 9:30 a.m., on a 2.03-acre parcel within the Agricultural Preserve (AP) zoning district, with a General Plan land use designation of Agricultural Resource (AR) located at 5360 Washington Street, Napa, California, APN: 036-130-029.

(CONTINUED FROM DECEMBER 15, 2020)

ENVIRONMENTAL DETERMINATION: Denial of the Project is exempt from CEQA pursuant to Public Resources Code Section 21080(b)(5) and State CEQA Guidelines Section 15061(b)(4), which exempt disapproval of projects from CEQA review. Alternatively, if the Board desires to approve the Project, consideration and possible adoption of a Negative Declaration. The Negative Declaration was circulated for public review and comment but not adopted.

14. PUBLIC COMMENT**15. LEGISLATIVE ITEMS****16. BOARD OF SUPERVISORS COMMITTEE REPORTS AND ANNOUNCEMENTS****17. BOARD OF SUPERVISORS FUTURE AGENDA ITEMS****18. COUNTY EXECUTIVE OFFICER REPORTS AND ANNOUNCEMENTS****19. CLOSED SESSION**

- A. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR** (Government Code Section 54956.8)

Property: Napa County Airport, Napa, California (APN 057-050-009)

Agency Negotiator: Minh C. Tran, County Executive Officer

Negotiating Parties: Napa County, Lynx FBO Enterprise, LLC, and firm to be selected through RFP AIRPA001

Under Negotiation: [X] Price [X] Terms of Payment

20. ADJOURNMENT

**ADJOURN TO THE BOARD OF SUPERVISORS REGULAR MEETING, TUESDAY, JANUARY 26, 2021
AT 9:00 A.M.**

I HEREBY CERTIFY THAT THE AGENDA FOR THE ABOVE STATED MEETING WAS POSTED AT A LOCATION FREELY ACCESSIBLE TO MEMBERS OF THE PUBLIC AT THE NAPA COUNTY ADMINISTRATIVE BUILDING, 1195 THIRD STREET, NAPA, CALIFORNIA ON FRIDAY, JANUARY 8, 2021 BY 5:00 P.M. A HARDCOPY SIGNED VERSION OF THE CERTIFICATE IS ON FILE WITH THE CLERK OF THE BOARD OF SUPERVISORS AND AVAILABLE FOR PUBLIC INSPECTION.

Jose Luis Valdez (By e-signature)

JOSE LUIS VALDEZ, Clerk of the Board