



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 1/12/2021  
Agenda Placement: 100

## NAPA COUNTY BOARD OF SUPERVISORS Board Agenda Letter

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**TO:** Board of Supervisors  
**FROM:** Helene Franchi for Minh Tran - County Executive Officer  
County Executive Office  
**REPORT BY:** Helene Franchi, Deputy County Executive Officer - 253-4820  
**SUBJECT:** Increase appropriations for COVID-19

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### **RECOMMENDATION**

County Executive Officer and Auditor-Controller requests approval of Budget Transfer No. CEO015 increasing appropriations by \$7,090,653 million with offsetting revenue from the CARES Act to provide continued response activities required as a result of the COVID-19 pandemic. (4/5 Vote Required)

### **EXECUTIVE SUMMARY**

Today's action will increase appropriations in Division 10580 in the amount of \$7,090,653 for the COVID-19 local health emergency through the use of CARES Act funding received in 2020. This budget unit tracks all expenditures related to the emergency including the Emergency Operations Center costs, Department Operations costs (Health and Human Services), Recovery Operations Center costs, and virtual Local Assistance Center costs.

### **FISCAL & STRATEGIC PLAN IMPACT**

|                                   |  |
|-----------------------------------|--|
| Is there a Fiscal Impact?         | Yes  |
| Is it currently budgeted?         | No   |
| What is the revenue source?       | CARES Act Revenue total allocation \$14,181,303. If FEMA or CalOES reimbursements are received they will be transferred to the General Fund after the audit period has expired. Any use of General Reserve will be restored to policy levels through the budget process. |
| Is it Mandatory or Discretionary? | Mandatory  |
| Is the general fund affected?     | Yes  |

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|---|--|
| Future fiscal impact:                   | Due to the ongoing nature of the pandemic, the fiscal impact is not yet known. However, the County will be actively seeking FEMA and State reimbursement for eligible costs. The impact is timing between when the funds are spent and when the reimbursements are recovered, as well as the County's portion of match requirements as it relates to Federal and State funding. Appropriations for on-going costs associated with COVID-19 will be included in future fiscal year budget cycles. |
| Consequences if not approved:           | The County will not be able adequately respond to the pandemic.  |
| County Strategic Plan pillar addressed: | Healthy, Safe, and Welcoming Place to Live, Work, and Visit<br>Effective and Open Government   |
| Additional Information:                 |  |

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The Center for Disease Control and Prevention (CDC) began responding to an outbreak of respiratory disease caused by a new coronavirus that was first detected in Wuhan City, Hubei Province, China in December 2019 and has now been detected in at least 122 countries. The disease name has been abbreviated to COVID-19. CDC considers COVID-19 a very serious public health threat because much is unknown. The number of reported cases has escalated dramatically over a short period of time. As of March 11, 2020, the World Health Organization (WHO) made the assessment that COVID-19 can be characterized as a pandemic.

On February 26, 2020, a patient in Solano County with no known travel to affected areas was diagnosed with COVID-19 and may be the first case of community-acquired COVID-19 in the United States. Cases of COVID-19 have also been identified in other Bay Area counties and there have been four deaths in California. There have been ongoing disease outbreaks in long-term care facilities and congregate settings of people at risk for complications of COVID-19 disease.

On March 4, 2020, Governor Newsom proclaimed a state of emergency in California. The United States has announced travel restrictions from certain European nations and events were canceled or postponed across California. By proclamation and declaration on March 12, 2020, Dr. Karen Relucio, the Napa County Public Health Officer, proclaimed the existence of a local health emergency due to the imminent and proximate threat to public health from the introduction of COVID-19 in Napa County. Pursuant to Napa County Code Section 2.80.060, on March 13, 2020, Minh C. Tran, County Executive Officer proclaimed the existence of a local emergency to provide immediate action beyond the County's ordinary response capabilities. Both actions were ratified by the Board of Supervisors on March 17, 2020. On March 18, 2020 Dr. Relucio issued a Stay At Home Order which remained effective through April 7, 2020. That order was extended two additional times through May 7, 2020 and then finally extended for an indefinite term to coincide with the State's Stay-At-Home order.

The State, through the CARES Act, allocated \$14.1M to the County for COVID-19 related expenses. The County has received the entire allocation with the last payment being made in October 2020. Today's request is to increase appropriations which are necessary to:

- | Continue operations pursuant to the County's approved Attestation Plan which includes maintaining an adequate supply of Personal Protective Equipment (PPE), testing, and housing for individuals who have tested positive for COVID-19;
- | Continue housing for vulnerable at risk individuals; and
- | Implement a Vaccination Plan.

Because this pandemic is unprecedented, staff will return to the Board if more appropriation authority is needed to continue these activities.

**SUPPORTING DOCUMENTS**

None

CEO Recommendation: Approve

Reviewed By: Samuel Ross