



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 2/5/2014

Agenda Placement: 9B

## Airport Land Use Commission Board Agenda Letter

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**TO:** Airport Land Use Commission

**FROM:** Melissa Frost for Pete Parkinson - Interim Director  
Planning, Building and Environmental Services

**REPORT BY:** Melissa Frost, Administrative Secretary II - 707-299-1380

**SUBJECT:** Adoption of 2014 Commission Calendar

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### **RECOMMENDATION**

#### **ADOPTION OF 2014 AIRPORT LAND USE COMMISSION MEETING CALENDAR**

**Request:** Adopt regular meeting schedule for 2014.

**Staff Contact:** Melissa Frost, 299-1380 or [melissa.frost@countyofnapa.org](mailto:melissa.frost@countyofnapa.org)

### **EXECUTIVE SUMMARY**

The Commission bylaws require the Commission to adopt a schedule of regular meetings for the upcoming year. The proposed calendar for 2014 is attached. If acceptable, it is requested that the Commission adopt the 2014 calendar by simple motion.

In keeping with past ALUC practices, Staff will make all efforts possible to schedule all ALUC business so that it can occur at scheduled regular meetings. However, Commissioners should be aware that it may be necessary to schedule special meetings on occasions in order to process projects within State prescribed processing times. Regular meetings may be cancelled in the event that no public hearing items are pending.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

**ENVIRONMENTAL IMPACT**

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

**SUPPORTING DOCUMENTS**

A . 2014 Meeting Calendar

Airport Land Use Commission: Approve

Reviewed By: Melissa Frost