



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/5/2012

Agenda Placement: 9B

Airport Land Use Commission Board Agenda Letter

TO: Airport Land Use Commission

FROM: John McDowell for Hillary Gitelman - Director
Planning, Building and Environmental Services

REPORT BY: Melissa Gray, Administrative Secretary II - 707-299-1380

SUBJECT: Adoption of 2013 Commission Calendar

RECOMMENDATION

ADOPTION OF 2013 AIRPORT LAND USE COMMISSION MEETING CALENDAR

Request: Adopt regular meeting schedule for 2013.

Staff Contact: Melissa Gray, 299-1380 or melissa.gray@co.napa.ca.us

EXECUTIVE SUMMARY

The Commission bylaws require the Commission to adopt a schedule of regular meetings for the upcoming year at the last meeting of the current year. The proposed calendar for 2013 is attached. If acceptable, it is requested that the Commission adopt the 2013 calendar by simple motion.

In keeping with past ALUC practices, Staff will make all efforts possible to schedule all ALUC business so that it can occur at scheduled regular meetings. However, Commissioners should be aware that it may be necessary to schedule special meetings on occasions in order to process projects within State prescribed processing times. Regular meetings may be cancelled in the event that no public hearing items are pending. Lastly, please take note of the potential special meeting luncheon with the Airport Advisory Committee and Board of Supervisors with a tentative placeholder date for March 4, 2013 at the airport. This date is not certain, and this annual luncheon will not be called as a special meeting if it will only be held as a social gathering. If business items are to be presented or discussed, ALUC Staff will request that the Chair call a special meeting.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

SUPPORTING DOCUMENTS

A . ALUC Tentative 2013 Calendar

Airport Land Use Commission: Approve

Reviewed By: John McDowell