



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 12/15/2021

Agenda Placement: 9B

## Airport Land Use Commission Board Agenda Letter

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**TO:** Airport Land Use Commission

**FROM:** John McDowell for David Morrison - Director  
Planning, Building and Environmental Services

**REPORT BY:** John McDowell, Supervising Planner - 299-1354

**SUBJECT:** Adoption for Resolution to Continue Conducting Remote Meeting

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### **RECOMMENDATION**

#### **ADOPTION OF A RESOLUTION AUTHORIZING REMOTE TELECONFERENCE MEETINGS**

**Request:** Adopt a Resolution as follows: A RESOLUTION OF THE NAPA COUNTY AIRPORT LAND USE COMMISSION MAKING FINDINGS IN ACCORDANCE WITH AB 361 AND GOVERNMENT CODE SECTION 54953, AUTHORIZING REMOTE TELECONFERENCE MEETINGS.

**Staff Contact:** John McDowell, (707) 299-1354 or [john.mcdowell@countyofnapa.org](mailto:john.mcdowell@countyofnapa.org)

### **EXECUTIVE SUMMARY**

All meetings of Napa County Airport Land Use Commission are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963); so that any member of the public may attend, participate, and watch the Commission conduct their business.

On March 4, 2020, Governor Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic. This proclaimed state of emergency remains in effect today. As a result, Governor Newsom signed Assembly Bill (“AB”) 361, amending the Brown Act, including Government Code section 54953, subd. (e), that makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953, subd.(b)(3), subject to the existence of certain conditions.

On September 27, 2021, the Napa County Executive Officer and Public Health Officer jointly recommended measures to promote social distancing, including that all boards and commissions may continue meeting remotely, in whole or in part, in order to help minimize the spread and transmission of COVID-19. As a result,

the Airport Land Use Commission's meetings have continue to be held in this manner invoking the provisions of AB 361 related to teleconferencing as provided in Government Code section 54953, subd. (e).

As a result and given the continued COVID-19 emergency, the Airport Land Use Commission is now required to confirm its intent to continue meeting via teleconference and to invoke the provisions of AB 361 related to teleconferencing as provided in Government Code section 54953, subd. (e). Therefore, staff is recommending adoption of the attached Resolution. It should be noted that this resolution will need to be re-adopted every 30 days to allow members of the Commission to appear remotely without having to make their remote site (e.g., homes) accessible to the public. Therefore, it will be placed as a standing item until the state of emergency is lifted.

**PROCEDURE:**

By motion, second and vote:

That the ALUC adopts the attached resolution to confirm its intent to continue meeting via teleconference and to invoke the provisions of AB-361.

**FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed:

**ENVIRONMENTAL IMPACT**

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

**SUPPORTING DOCUMENTS**

A . Remote Meetings Resolution

Airport Land Use Commission: Approve

Reviewed By: John McDowell