

# MINUTES OF THE THURSDAY JANUARY 7, 2021 9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS

#### 1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Thursday, January 7, 2021, via Zoom Meeting 85633252453 Chair Garcia called the meeting to order at 9:00 a.m.

## 2. ROLL CALL

The following Directors were present: Chair Garcia, Vice Chair McConnell. Directors Sedgley and Pedroza were excused. Director Luros was also present as the newly appointed City of Napa Member replacing Director Sedgley.

#### 3. PLEDGE OF ALLEGIANCE

#### 4. PUBLIC COMMENT

### 5. PRESENTATIONS AND COMMENDATIONS

#### A. CY 2021 ELECTION OF CHAIR/VICE CHAIR

REQUESTED ACTION: Accept nominations and elect officers for Chair and Vice-Chair for Calendar Year 2021.

Item 5A: Director McConnell was elected Chair and Director Luros was elected Vice-

Chair

#### 6. APPROVAL OF MINUTES

# A. APPROVAL OF MINUTES

REQUESTED ACTION: Approval of Board Minutes for the November 5, 2020 Regular Meeting.

Item 6A: Approval of this item was continued to the February 4, 2021 meeting.

# 7. CONSENT ITEMS

#### A. CY 2021 MEETING CALENDAR

REQUESTED ACTION: Acceptance of the 2021 NVWMA Board meeting calendar.

## B. NOTICE OF COMPLETION

REQUESTED ACTION: Authorization for the Executive Director, on behalf of the Board of Directors, to accept the work as completed and to sign and file a Notice of Completion with the Napa county Clerk/Recorder for the Devlin Road Transfer Station Outbound Scale Addition – Project 20820, for the Contractor, Murray Building.

## C. NAPA-VALLEJO WASTEMENT MANAGEMENT QUARTERLY INTERNAL AUDIT

REQUESTED ACTION: Executive Director requests acceptance of Napa-Vallejo Waste Management Authority – Internal Audit Report for the quarter ended September 30, 2020.

#### D. FINANCIAL REPORT

REQUESTED ACTION: Staff requests acceptance of the Authority's FY2020 Year End financial report.

## E. ANNUAL FINANCIAL AUDIT

REQUESTED ACTION: Accept the Authority's annual audited financial report from Brown Armstrong Accountancy Corporation for the fiscal year ended June 30, 2020.

Items 7A to 7E: Approved as submitted RM-LG-SS-AP(X)

#### 8. ADMINISTRATIVE ITEMS

## A. EXECUTIVE DIRECTORS REPORT

DISCUSSION ITEM: Executive Director to report on Authority related activities.

Item 8A: Report Only - No Action Taken

## 9. FACILITIES BUSINESS ITEMS

None

## 10. OTHER BUSINESS ITEMS

## A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

i. Vallejo: - Chair McConnell reported for the City

ii. Napa City: Chris Schoop reported for the City

iii. Napa County: - No Report

iv. <u>American Canyon</u>: -Leon Garcia reported for the City

Item 10A: Reports only – No Action Taken

	future meeting date.
	None
11.	CLOSED SESSION
	None
12.	ADJOURNMENT The Meeting adjourned at 9:24 A.M. with the notation that the next Regular meeting of the Authority Board will be held February 4, 2021.
	ATTEST.

В.

**FUTURE AGENDA ITEMS** 

**KEY** 

Martha Burdick, NVWMA Secretary

Vote: LG=Leon Garcia, RM=Robert McConnell, ML=Mary Luros, AP=Alfredo Pedroza,
The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent