

MINUTES OF THE THURSDAY NOVEMBER 2, 2017 9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS

1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Thursday, November 2, 20 at the City of American Canyon City Hall. – Vice Chair Pedroza called the meeting to order at 9:03 a.m.

2. ROLL CALL

The following Members were present: Vice Chair Pedroza, Member Garcia, and Member Sedgley; Chair McConnell arrived at 9:09 a.m.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

None

5. PRESENTATIONS AND COMMENDATIONS

None

6. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES

REQUESTED ACTION: Approval of Board Minutes for the October 5, 2017 Regular Meeting.

Item 6A: Approved as submitted SS-LG-AP RM(X)

7. CONSENT CALENDAR

A. ANNUAL FINANCIAL AUDIT

REQUESTED ACTION: Review and Accept the Authority's annual audited financial report from Brown Armstrong Accountancy Corporation for the fiscal year ended June 30, 2017.

B. CANCEL BARTELT AGREEMENT 2017-07

REQUESTED ACTION: Executive Director requests cancellation of Agreement 2017-07 approved December 8, 2016 in the amount of \$75,000.

C. CANCEL MEETING

REQUESTED ACTION: Approval and authorization to cancel the December 7, 2017 Regular Meeting.

Items 7A, B and C: Accepted as recommended LG-SS-AP-RM(X)

8. ADMINISTRATIVE ITEMS

A. DRTS QUARTERLY INTERNAL AUDIT

REQUESTED ACTION: Executive Director requests acceptance of Napa-Vallejo Waste Management Authority – Internal Audit Report for the quarter ended March 31, 2017

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REQUESTED ACTION: Staff to present and discuss the Authority's Fiscal Year 2017 4th Quarter (April 1 to June 30, 2017) financial report.

Item 8A: Accepted as presented LG-SS-AP-RM

Item 8B No Action Taken – Report Only

9. FACILITIES BUSINESS ITEMS

A. EXECUTIVE DIRECTOR'S REPORT

DISCUSSION ITEM: Executive Director to report on Authority related activities.

No Action Taken - Report only

10. OTHER BUSINESS ITEMS

A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: No Report
- ii. Napa City: Kevin Miller reported for the City
- iii. Napa County: No Report
- iv. <u>American Canyon</u>: Leon Garcia reported for the City

No Action Taken - Reports Only

B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

11. CLOSED SESSION

None

12. ADJOURNMENT

The Meeting adjourned at 9:28 A.M. with the notation that the December 7, 2017 meeting of the Authority Board is cancelled.

ATTEST:		
	Martha Burdick NVWMA Secretary	

<u>KEY</u>

Vote: RM=Robert McConnell, AP = Alfredo Pedroza, SS = Scott Sedgley, LG = Leon Garcia
The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent