

MINUTES OF THE THURSDAY DECEMBER 8, 2016 9:00 A.M. SPECIAL MEETING OF THE BOARD OF DIRECTORS

1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Thursday, December 8, 2016 at the City of American Canyon City Hall. Chair Garcia called the meeting to order at 9:08 a.m.

2. ROLL CALL

The following Members were present: Chair Garcia, Member Sedgley and Member Pedroza. Vice Chair Malgapo was excused.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

None

5. PRESENTATIONS AND COMMENDATIONS

None

6. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES

REQUESTED ACTION: Approval of Board Minutes for the November 3, 2016 Regular Meeting.

Item 6A: Receiving no request(s) for changes, Chair Garcia approved the Minutes from November 3, 2016.

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7. CONSENT CALENDAR

A. CANCEL MEETING

REQUESTED ACTION: Approval and authorization to cancel the January 12, 2017 Regular Meeting.

B. 2017 MEETING CALENDAR

REQUESTED ACTION: Acceptance of the 2017 NVWMA Board meeting calendar.

C. PAYMENT AUTHORIZATION:

REQUESTED ACTION: Executive Director requests approval of the following related to the ACSL Seismic Tank Retrofit Program 14811:

- 1. Approval to submit for payment six (6) invoices totaling \$20,588.54 for work performed by C B & I in Fiscal Year 2016; and
- 2. Approval of Budget Adjustment NVW 002 increasing Other Professional Services appropriations by \$20,588.54, with offsetting revenues from available Fund Balance.

D. 2017-07 DRTS PHASE 3 CONCEPTUAL PLAN AND PREDESIGN

REQUESTED ACTION: Approval of and authorization for the Chair to sign Agreement No. 2017-07 with Bartelt Engineering, in the amount of \$75,000, for the term December 8, 2016, through June 30, 2017, with extension provisions, for DRTS Phase 3 Conceptual Plan and Predesign.

Items 7A to 7D: Approved as recommended AP-SS-LG-JM (X)

8. ADMINISTRATIVE ITEMS

A. ANNUAL FINANCIAL AUDIT

REQUESTED ACTION: Review and Accept the Authority's annual audited financial report from Brown Armstrong Accountancy Corporation for the fiscal year ended June 30, 2016.

Item 8 A: Report Accepted SS-AP-LG-JM (X)

9. FACILITIES BUSINESS ITEMS

A. EXECUTIVE DIRECTOR'S REPORT

DISCUSSION ITEM: Executive Director to report on Authority related activities.

No Action Taken - Report Only

10. OTHER BUSINESS ITEMS

A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. <u>Vallejo</u>: Derek Crutchfield reported for the City
- ii. Napa City: Kevin Miller reported for the City
- iii. Napa County: No Report
- iv. <u>American Canyon</u>: Chair Garcia reported for the City

No Action Taken – Reports Only

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

11. CLOSED SESSION

None

12. ADJOURNMENT

The Meeting adjourned at 9:28 A.M. with the notation that the next Regular meeting of the Authority Board will be held Thursday, February 2, 2017 at 9:00 a.m.

AYES:	
NOES:	
ABSTAIN:	
ABSENT:	
Ву:	
	ATTEST: Socretary of the Nana Valleie Waste Management Authority

ATTEST: Secretary of the Napa-Vallejo Waste Management Authority

KEY

Vote: LG = Leon Garcia, JM = Jess Malgapo, SS = Scott Sedgley AP = Alfredo Pedroza

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent