

MINUTES OF THE THURSDAY JUNE 7, 2016 9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS

1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Thursday, June 7, 2016 at the City of American Canyon City Council Meeting Chambers. Chair Garcia called the meeting to order at 9:05 a.m.

2. ROLL CALL

The following Members were present: Chair Garcia, Vice Chair Malgapo, Member Sedgley and Member Pedroza.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

None

5. PRESENTATIONS AND COMMENDATIONS

None

6. CONSENT CALENDAR

A. APPROVAL OF MINUTES

REQUESTED ACTION: Approval of the Board Minutes for the May 5, 2016, Regular Meeting.

B. BUDGET ADJUSTMENT RELATED TO INCREASED TONNAGE

REQUESTED ACTION: Approval and authorization for the Chair to sign Budget Adjustment No. NVW 006 for FY 2015-16, increasing the Transfer Station and Disposal Operations Professional Services Appropriations by \$370,000 and \$300,000 respectively due to increases in received and transported tonnage, with offsetting Fee for Service Revenues.

C. AGREEMENT 2017-02 GOLDER

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement 2017-02 with Golder Associates for the term July 1, 2016 through June 30, 2017, in an amount not to exceed \$139,000 for FY 2017, with an option to renew for each of the next two years through Fiscal Year 2019, for professional services related to the American Canyon Sanitary Landfill.

D. AGREEMENT 2017-03 CB & I

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement No. 2017-03 with CB & I, for the term July 1, 2016 to June 30, 2017, in an amount not to exceed \$182,043.00, with two one year renewal options, for environmental monitoring services at the American Canyon Sanitary Landfill site.

E. AMENDMENT TO AGREEMENT 2015-02 C B & I

REQUESTED ACTION: Approval and authorization for the Chair to sign Amendment No. 2 to Agreement No. 2015-02 with C B & I Environmental and Infrastructure, Inc., for the American Canyon Landfill Storage Tank Seismic Upgrades Project 14811, amending the Scope of Services to provide additional engineering services due to unanticipated work requests and delays; increasing the amount by \$19,825 for a new maximum total of \$63,765, and extending the Term of the Agreement to September 30, 2016, with all other terms and conditions of the original Agreement to remain the same.

F. NAPA STATE HOSPITAL AGREEMENT

REQUESTED ACTION: Approval and authorization for the Chair to sign Authority Agreement No.2017-01, with Napa State Hospital, (State Agreement No.16-410003-000), for the term July 1, 2016 through June 20, 2019, for revenues to the Authority derived from the offloading of municipal waste at the Devlin Road Transfer Station.

G. UNCOLLECTIBLES.

REQUESTED ACTION: Approval to excuse accounts totaling \$195.52 for payments owed to the Devlin Road Transfer Station due to the inability to locate or collect the outstanding amounts from a responsible party.

Items 6A to 6G: Approved as recommended AP-SS-JM-LG

7. ADMINISTRATIVE ITEMS

A. 9:00 A.M. PUBLIC HEARING - RECOMMENDED FISCAL YEAR 2016-2017 BUDGET

REQUESTED ACTION: Discussion and Approval of the following actions related to the Final Fiscal Year 2016-2017 Recommended Budget:

- 1. Approval of Resolution No. 2017-04 adopting the recommended Operations and Capital Improvement Budgets (weighted vote required); and
- 2. Adopt revisions to the Capital Replacement Reserve Policy.

B. PROPERTY

REQUESTED ACTION: Discussion and possible direction to staff regarding Oat Hill property and whether or not to bring forward a future agenda item for possible adoption of a resolution declaring the parcels to be surplus.

Item 7A:

- 1. Approved Resolution No. 2017-04; and
- 2. Adopted Capital Replacement Reserve Policy Revisions AP-SS-JM-LG
- Item 7B: No Action Taken Discussion only

8. FACILITIES BUSINESS ITEMS

A. EXECUTIVE DIRECTOR'S REPORT

DISCUSSION ITEM: Executive Director to report on Authority related activities.

No Action Taken – Report Only

9. OTHER BUSINESS ITEMS

A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. <u>Vallejo</u>: Jess Malgapo reported for the City
- ii. <u>Napa City</u>: Scott Sedgley offered his congratulations to Member Pedrosa on his election victory.

Kevin Miller reported for the City

- iii. <u>Napa County: No Report</u>
- iv. <u>American Canyon</u>: Leon Garcia reported for the City

No Action Taken – Reports Only

B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

10. CLOSED SESSION

None

11. ADJOURNMENT

The Meeting adjourned at 9:45 A.M. with the notation that the next scheduled meeting of the Authority Board will be held Thursday, July 14, 2016 at 9:00 a.m.

AYES:	
NOES:	
ABSTAIN:	
ABSENT:	
By:	
	ATTEST: Secretary of the Napa-Vallejo Waste Management Authority

<u>KEY</u>

Vote: LG = Leon Garcia, AP = Alfredo Pedroza, SS = Scott Sedgley; JM = Jess Malgapo The maker of the motion and second are reflected respectively in the order of the recorded vote. Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent